



# Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

AGENDAS & STAFF REPORTS ONLINE: <https://rossvalleyfire.org/about/board/board-meetings>  
Email: [mgonzalez@rossvalleyfire.org](mailto:mgonzalez@rossvalleyfire.org)

## ROSS VALLEY FIRE DEPARTMENT BOARD OF DIRECTORS AGENDA Wednesday, June 8, 2022

**This meeting will be held via teleconference only in order to reduce the risk of spreading COVID-19 and pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20.**

**How to View or Listen to the Meeting:** The Department will not offer a physical location from which members of the public may observe the meeting and offer public comment. Please view the meeting, which will be available at

<https://us06web.zoom.us/j/84305685373>

Or Telephone: +1 669 900 6833 | Webinar ID: 843 0568 5373

For callers \*9 to raise your hand \*6 to mute/unmute

**6:30 pm RVFD Board Meeting**

Zoom Disclaimer: Zoom regularly provides updates to their software, as do internet browsers such as Chrome. For proper remote viewing of Ross Valley Fire Department's Board meetings, we recommend you upgrade to the latest version of the software that you are using.

1. **Call to order – 6:30 pm.**
2. Announce action in closed session, if any.
3. Open time for public expression. The public is welcome to address the Board at this time on matters, not on the agenda. However, please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following the posting of the agenda.
4. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.
5. Chief Report – Verbal update by Chief Weber
6. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.
  - a) Acknowledge check register issued during May

[Item 6a – Check Register](#)

Committed to the protection of life, property, and environment.

**SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW**



# Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

---

- b) Receive call report and out of jurisdiction report for May

[Item 6b – Call & Out of Jurisdiction Reports](#)

- c) Receive current budget report

[Item 6c – Budget Report](#)

- d) Approve Minutes of the May 11, 2022, Board meeting

[Item 6d – Minutes May 11, 2022](#)

- e) Approve Resolution 22-10 Allowing Virtual RVFD Board Meetings in Compliance with AB 361

[Item 6e – Staff Report for Resolution 22-10](#)

[Item 6e – Resolution 22-10 Attachment #1](#)

7. Receive Emergency Preparedness Draft Strategic Plan & Provide Feedback and Direction to Staff – Chief Weber & Emergency Preparedness Coord. Miranda Miller

[Item 7 – Staff Report for Strategic Plan](#)

[Item 7 – Attachment #1](#)

8. Approve Resolution 22-11 Adopting Budget for FY2022-23 - Finance & Administrative Services Director Jeff Zuba

[Item 8 – Staff Report for Adopted Budget](#)

[Item 8 – Attachment #1](#)

[Item 8 – Resolution 22-11 Attachment #2](#)

9. Receive Report and Direct Staff regarding ongoing funding source(s) related to the FEMA SAFER Grant. – Chief Weber

[Item 9 – Staff Report for SAFER Grant Funding](#)

Committed to the protection of life, property, and environment.

**SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW**



# Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

---

10. Receive Presentation on RVFD Governance & Leadership High Level Overview of Potential Options. – Chief Weber

[Item 10 – Staff Report for High Level Overview](#)

11. Announce adjournment to Closed Session:

**Convene in Closed Session**

Conference with labor negotiators (Cal. Gov. Code §54957.6.) Agency designated representatives: Chief Weber, Executive Officer Dave Donery and Stephen Raab: Employee Organizations: International Association of Firefighters Local 1775 and Ross Valley Fire Chief Officers Association.

**Announcement of Closed Session Action**

Reporting on any action taken at this meeting will be done in open session at the beginning of the next RVFD Board of Directors' regular meeting.

12. Adjourn

The next meeting is scheduled for Wednesday, July 13, 2022, Location TBD.

\_\_\_\_\_  
s/Mariana Gonzalez, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

Committed to the protection of life, property, and environment.

**SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW**



Ross Valley Fire, CA

# Check Report

By Check Number

Date Range: 05/01/2022 - 05/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01326	AMAZON.COM SERVICES LLC	05/05/2022	Regular	0.00	414.76	22420
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">16PH-Y6J7-KFQ4</a>	Invoice	05/05/2022	04.20.2022 - HDMI PORTABLE ADAPTER	0.00	63.76	
	<a href="#">01.05.61121.00</a>		COMPUTER SOFTWARE/SU...		63.76	
<a href="#">1914-77MK-LHKX</a>	Invoice	05/05/2022	04.20.2022 - APPLE WIRELESS MOUSE	0.00	351.00	
	<a href="#">01.05.61121.00</a>		COMPUTER SOFTWARE/SU...		351.00	
01000	American Messaging	05/05/2022	Regular	0.00	5.76	22421
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">W4106073WE</a>	Invoice	05/05/2022	05.01.2022 - SIREN ALERT	0.00	5.76	
	<a href="#">01.10.63150.00</a>		COMMUNICATIONS EQUI...		5.76	
01313	Comcast	05/05/2022	Regular	0.00	902.53	22422
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">632-04232022</a>	Invoice	05/05/2022	04.23.2022 - TELEPHONE - 04.28.22 - 05.27....	0.00	902.53	
	<a href="#">01.14.61705.00</a>		TELEPHONE		902.53	
01015	Curtis Tools	05/05/2022	Regular	0.00	3,876.75	22423
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">PINV721812</a>	Invoice	05/05/2022	04.29.2022 - ATTACK HOSE	0.00	3,038.00	
	<a href="#">01.10.61410.00</a>		EQUIPMENT MAINTENANCE		3,038.00	
<a href="#">PINV722705</a>	Invoice	05/05/2022	04.29.2022 - HYDRANT BAG	0.00	46.70	
	<a href="#">01.14.62206.00</a>		JANITORIAL MAINTENANCE...		46.70	
<a href="#">PINV723827</a>	Invoice	05/05/2022	05.03.2022 - HELMET, GOGGLES,LEATHER H...	0.00	792.05	
	<a href="#">01.10.62213.00</a>		PROTECTIVE CLOTHING		792.05	
01272	Diesel Direct West Inc	05/05/2022	Regular	0.00	1,152.54	22424
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">84523131</a>	Invoice	05/05/2022	04.28.2022 - ULSD CLEAR - 169.2 GALLONS	0.00	1,152.54	
	<a href="#">01.25.62988.00</a>		FUEL		1,152.54	
01421	Elite Tree Trimming Services, Inc.	05/05/2022	Regular	0.00	27,360.00	22425
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">4</a>	Invoice	05/05/2022	04.18.2022 - CAMINO DE HERRERA - 9 DAYS	0.00	27,360.00	
	<a href="#">01.15.61131.00</a>		FIRE PREVENTION		27,360.00	
01028	L. N. Curtis and Sons	05/05/2022	Regular	0.00	56.46	22426
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<a href="#">INV590775</a>	Invoice	05/05/2022	04.27.2022 - HYDRANT TOOL BAG	0.00	56.46	
	<a href="#">01.14.62206.00</a>		JANITORIAL MAINTENANCE...		56.46	
01036	Marin County Tax Collector	05/05/2022	Regular	0.00	4,402.00	22427



Check Report

Date Range: 05/01/2022 - 05/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">INV0004401</a>	Invoice	05/05/2022	04.26.2022 - COUNTY COUNCIL - 3RD QTR - ...	0.00	4,402.00	
	<a href="#">01.05.61107.00</a>	ATTORNEY/LEGAL FEES	04.26.2022 - COUNTY COUNCIL - ...		4,402.00	
01417	Sequoia Ecological Consulting, Inc.	05/05/2022	Regular	0.00	1,274.00	22428
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>			
<a href="#">2022127</a>	Invoice	05/05/2022	05.03.2022 - NESTING BIRD SURVEY	0.00	1,274.00	
	<a href="#">01.15.61131.00</a>	FIRE PREVENTION	05.03.2022 - NESTING BIRD SURV...		1,274.00	
01188	Staples Credit Plan	05/05/2022	Regular	0.00	633.03	22429
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>			
<a href="#">391-04222022</a>	Invoice	05/05/2022	04.22.2022 - OFFICE SUPPLIES	0.00	633.03	
	<a href="#">01.05.62000.00</a>	OFFICE SUPPLIES	04.22.2022 - OFFICE SUPPLIES		633.03	
01416	T & B Sports	05/05/2022	Regular	0.00	1,694.12	22430
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>			
<a href="#">0000122676</a>	Invoice	05/05/2022	04.28.2022 - GILDAN NAVY SHIRTS	0.00	804.64	
	<a href="#">01.10.60065.02</a>	EXPLORER POST	04.28.2022 - GILDAN NAVY SHIRTS		804.64	
<a href="#">0000122678</a>	Invoice	05/05/2022	04.28.2022 - RUSSEL CREW ADULT SHIRTS	0.00	889.48	
	<a href="#">01.10.60065.02</a>	EXPLORER POST	04.28.2022 - RUSSEL CREW ADULT..		889.48	
01098	Verizon Wireless	05/05/2022	Regular	0.00	714.68	22431
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>			
<a href="#">9904930695</a>	Invoice	05/05/2021	04.23.2022 - WIRELESS SRVC - 03.24.22 - 04....	0.00	714.68	
	<a href="#">01.14.61705.00</a>	TELEPHONE	04.23.2022 - WIRELESS SRVC - 03....		714.68	
01326	AMAZON.COM SERVICES LLC	05/12/2022	Regular	0.00	10.74	22432
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>			
<a href="#">131N-VNQF-JLCC</a>	Invoice	05/12/2022	05.10.2022 - HONDA OEM	0.00	10.74	
	<a href="#">01.10.63131.00</a>	EQUIPMENT	05.10.2022 - HONDA OEM		10.74	
01230	BAUER COMPRESSORS	05/12/2022	Regular	0.00	979.50	22433
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>			
<a href="#">0000287213</a>	Invoice	05/12/2022	12.15.2021 - SERVICE PARTS	0.00	979.50	
	<a href="#">01.10.62211.00</a>	BREATHING APPARATUS-C...	12.15.2021 - SERVICE PARTS		979.50	
01015	Curtis Tools	05/12/2022	Regular	0.00	4,162.06	22434
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>			
<a href="#">PINV723806</a>	Invoice	05/12/2022	05.04.2022 - FIRE/RESCUE MANIKIN	0.00	4,162.06	
	<a href="#">01.10.60065.02</a>	EXPLORER POST	05.04.2022 - FIRE/RESCUE MANIK...		4,162.06	
01017	Fairfax Lumber	05/12/2022	Regular	0.00	106.60	22435
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>			
<a href="#">213985</a>	Invoice	05/12/2022	05.12.2022 - PVC PIPE	0.00	13.39	
	<a href="#">01.14.61500.20</a>	BUILDING MAINTENANCE ...	05.12.2022 - PVC PIPE		13.39	
<a href="#">241827</a>	Invoice	05/12/2022	02.16.2022 - PAINT SUPPLIES	0.00	29.32	
	<a href="#">01.14.61500.21</a>	BUILDING MAINTENANCE ...	02.16.2022 - PAINT SUPPLIES		29.32	
<a href="#">243473</a>	Invoice	05/12/2022	03.19.2022 - TOOLS	0.00	8.43	
	<a href="#">01.14.61500.19</a>	BUILDING MAINTENANCE ...	03.19.2022 - TOOLS		8.43	
<a href="#">244177</a>	Invoice	05/12/2022	04.01.2022 - LOCK KEY STORAGE	0.00	39.23	

Check Report

Date Range: 05/01/2022 - 05/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<a href="#">01.14.61500.18</a>		BUILDING MAINTENANCE ...		39.23	
<a href="#">246169</a>	Invoice	05/12/2022	05.09.2022 - CABLE TIES	0.00	16.23	
	<a href="#">01.14.61500.20</a>		BUILDING MAINTENANCE ...		16.23	
01200	Kronos Inc	05/12/2022	Regular	0.00	9,120.00	22436
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">11900142</a>	Invoice	05/12/2022	04.09.2022 - UKG TELESTAFF BIDDING	0.00	9,120.00	
	<a href="#">01.05.61121.00</a>		COMPUTER SOFTWARE/SU...		9,120.00	
01090	Lynx Technologies Inc	05/12/2022	Regular	0.00	2,242.51	22437
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">9637</a>	Invoice	05/12/2022	05.05.2022 - MAP UPDATES	0.00	2,242.51	
	<a href="#">01.10.63131.00</a>		EQUIPMENT		2,242.51	
01415	Miranda Miller	05/12/2022	Regular	0.00	92.66	22438
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV0004430</a>	Invoice	05/12/2022	05.05.2022 - REIMBURSEMENT - MILAGE - A...	0.00	92.66	
	<a href="#">01.15.62220.00</a>		COMMUNITY EDUCATION ...		92.66	
01234	Napa Auto Parts	05/12/2022	Regular	0.00	430.11	22439
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">698470</a>	Invoice	05/12/2022	04.16.2022 - DIESEL EXHAUST FLUID	0.00	137.27	
	<a href="#">01.25.62988.00</a>		FUEL		137.27	
<a href="#">701207</a>	Invoice	05/12/2022	04.28.2022 - DIESEL EXHAUST FLUID	0.00	292.84	
	<a href="#">01.25.62988.00</a>		FUEL		292.84	
01020	PG&E	05/12/2022	Regular	0.00	1,417.04	22440
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">758-04282022</a>	Invoice	05/12/2022	04.28.2022 - GAS UTILITIES - 03.02 - 03.30.2...	0.00	1,417.04	
	<a href="#">01.14.61702.00</a>		GAS AND ELECTRIC		1,417.04	
01422	Tablet Command, Inc	05/12/2022	Regular	0.00	2,417.00	22441
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">INV-0602</a>	Invoice	05/12/2022	05.05.2022 - STAFFING INTEGRATION - SUBS...	0.00	2,417.00	
	<a href="#">01.05.61121.00</a>		COMPUTER SOFTWARE/SU...		2,417.00	
01255	TIAA Commercial Bank Inc.	05/12/2022	Regular	0.00	462.75	22442
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">8905314</a>	Invoice	05/12/2022	05.05.2022 - COPIER LEASE CONTRACT	0.00	462.75	
	<a href="#">01.05.61105.00</a>		OTHER CONTRACT SERVICES		462.75	
01011	Tyler Technologies Inc	05/12/2022	Regular	0.00	3,637.20	22443
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">025-370700</a>	Invoice	05/12/2022	04.01.2022 - SUBSCRIPTION - 05.01.22 - 04....	0.00	3,637.20	
	<a href="#">01.05.61121.00</a>		COMPUTER SOFTWARE/SU...		3,637.20	
01339	WATTCO	05/12/2022	Regular	0.00	5,065.36	22444
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<a href="#">58501</a>	Invoice	05/12/2022	03.28.2022 - TRUCK REPAIR/SERVICE	0.00	5,065.36	
	<a href="#">01.25.61600.00</a>		REPAIRS VEHICLE		5,065.36	

Check Report

Date Range: 05/01/2022 - 05/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01073	U.S. Bank (CalCARD)	05/16/2022	Regular	0.00	4,974.47	22445
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
<a href="#">INV0004451</a>	Invoice	04/22/2022	03.23.2022 - MAHONEY - NORTHBAY GAS - ...	0.00	50.80	
<a href="#">01.25.62988.00</a>	FUEL	03.23.2022 - MAHONEY - NORTH...	50.80			
<a href="#">INV0004452</a>	Invoice	04/22/2022	03.25.2022 - MAHONEY - IVERNESS PARK M...	0.00	12.68	
<a href="#">01.10.61101.00</a>	RADIO REPAIR	03.25.2022 - MAHONEY - IVERNES...	12.68			
<a href="#">INV0004453</a>	Invoice	04/22/2022	03.29.2022 - MAHONEY - JAVA HUT - FOOD	0.00	17.50	
<a href="#">01.10.62203.00</a>	EMERGENCY RESPONSE SU...	03.29.2022 - MAHONEY - JAVA H...	17.50			
<a href="#">INV0004454</a>	Invoice	04/22/2022	04.17.2022 - MAHONEY - SAFEWAY - FOOD	0.00	100.00	
<a href="#">01.05.62200.00</a>	GENERAL DEPARTMENT S...	04.17.2022 - MAHONEY - SAFEWA...	100.00			
<a href="#">INV0004455</a>	Invoice	04/22/2022	04.15.2022 - BASTIANON - GOTO- SUBSCRIPT..	0.00	329.23	
<a href="#">01.14.63044.00</a>	TECHNOLOGY PURCHASES	04.15.2022 - BASTIANON - GOTO- ...	349.99			
<a href="#">01.14.63044.00</a>	TECHNOLOGY PURCHASES	04.15.2022 - BASTIANON - GOTO- ...	-20.76			
<a href="#">INV0004456</a>	Invoice	04/22/2022	04.04.2022 - GRASSER - DROPBOX PLUS/CR...	0.00	95.17	
<a href="#">01.05.61121.00</a>	COMPUTER SOFTWARE/SU...	04.04.2022 - GRASSER - DROPBOX...	119.88			
<a href="#">01.14.63044.00</a>	TECHNOLOGY PURCHASES	04.04.2022 - GRASSER - DROPBOX...	-24.71			
<a href="#">INV0004457</a>	Invoice	04/22/2022	04.04.2022 - ILLINGWORTH - ZOOM - SUBSC...	0.00	149.90	
<a href="#">01.10.61000.00</a>	TRAINING AND EDUCATION	04.04.2022 - ILLINGWORTH - ZO...	149.90			
<a href="#">INV0004458</a>	Invoice	04/22/2022	03.24.2022 - GONZALEZ - STAMPS.COM - PO...	0.00	17.99	
<a href="#">01.10.61902.00</a>	MWPA DEFENDSIBLE SPACE	03.24.2022 - GONZALEZ - STAMPS...	17.99			
<a href="#">INV0004459</a>	Invoice	04/22/2022	03.30.2022 - ADOBE PRO DC/CREDITS	0.00	434.70	
<a href="#">01.14.63044.00</a>	TECHNOLOGY PURCHASES	03.30.2022 - ADOBE PRO DC/CRED..	815.52			
<a href="#">01.14.63044.00</a>	TECHNOLOGY PURCHASES	03.30.2022 - ADOBE PRO DC/CRED..	-150.23			
<a href="#">01.14.63044.00</a>	TECHNOLOGY PURCHASES	03.30.2022 - ADOBE PRO DC/CRED..	-152.21			
<a href="#">01.14.63044.00</a>	TECHNOLOGY PURCHASES	03.30.2022 - ADOBE PRO DC/CRED..	-78.38			
<a href="#">INV0004460</a>	Invoice	04/22/2022	03.30.2022 - GONZALEZ - ADOBE - PRO DC	0.00	203.88	
<a href="#">01.15.62220.00</a>	COMMUNITY EDUCATION ...	03.30.2022 - GONZALEZ - ADOBE - ...	203.88			
<a href="#">INV0004461</a>	Invoice	04/22/2022	03.30.2022 - GONZALEZ - ADOBE - ACROBAT...	0.00	203.88	
<a href="#">01.14.63044.00</a>	TECHNOLOGY PURCHASES	03.30.2022 - GONZALEZ - ADOBE - ...	203.88			
<a href="#">INV0004462</a>	Invoice	04/22/2022	03.30.2022 - GONZALEZ - ADOBE - ACROBAT...	0.00	203.88	
<a href="#">01.14.63044.00</a>	TECHNOLOGY PURCHASES	03.30.2022 - GONZALEZ - ADOBE - ...	203.88			
<a href="#">INV0004463</a>	Invoice	04/22/2022	04.02.2022 - GONZALEZ - FASTRAK - TOLL	0.00	25.00	
<a href="#">01.05.62200.00</a>	GENERAL DEPARTMENT S...	04.02.2022 - GONZALEZ - FASTRAK..	25.00			
<a href="#">INV0004464</a>	Invoice	04/22/2022	04.13.2022 - GONZALEZ - THE COPY SHOP - ...	0.00	211.46	
<a href="#">01.10.61902.00</a>	MWPA DEFENDSIBLE SPACE	04.13.2022 - GONZALEZ - THE CO...	211.46			
<a href="#">INV0004465</a>	Invoice	04/22/2022	04.13.2022 - GONZALEZ - BEST BUY - WEBC...	0.00	196.17	
<a href="#">01.14.63044.00</a>	TECHNOLOGY PURCHASES	04.13.2022 - GONZALEZ - BEST BU...	196.17			
<a href="#">INV0004466</a>	Invoice	04/22/2022	04.21.2022 - GONZALEZ - BEST BUY - MONI...	0.00	467.74	
<a href="#">01.14.63044.00</a>	TECHNOLOGY PURCHASES	04.21.2022 - GONZALEZ - BEST BU...	467.74			
<a href="#">INV0004467</a>	Invoice	04/22/2022	04.06.2022 - HERBERTSON - MYSTERY RANC...	0.00	358.73	
<a href="#">01.10.62213.00</a>	PROTECTIVE CLOTHING	04.06.2022 - HERBERTSON - MYST...	505.50			
<a href="#">01.14.63044.00</a>	TECHNOLOGY PURCHASES	04.06.2022 - HERBERTSON - MYST...	-146.77			
<a href="#">INV0004468</a>	Invoice	04/22/2022	04.07.2022 - POPPE - AUTOZONE - REDUCER...	0.00	21.89	
<a href="#">01.10.61410.00</a>	EQUIPMENT MAINTENANCE	04.07.2022 - POPPE - AUTOZONE - ...	21.89			
<a href="#">INV0004469</a>	Invoice	04/22/2022	03.22.2022 - CUTTER - WALMART - VACCUM...	0.00	206.25	
<a href="#">01.10.61902.00</a>	MWPA DEFENDSIBLE SPACE	03.22.2022 - CUTTER - WALMART - ..	243.43			
<a href="#">01.10.61902.00</a>	MWPA DEFENDSIBLE SPACE	03.22.2022 - CUTTER - WALMART - ..	243.43			
<a href="#">01.10.61902.00</a>	MWPA DEFENDSIBLE SPACE	03.22.2022 - CUTTER - WALMART - ..	33.49			
<a href="#">01.10.61902.00</a>	MWPA DEFENDSIBLE SPACE	03.22.2022 - CUTTER - WALMART - ..	466.90			
<a href="#">01.10.61902.00</a>	MWPA DEFENDSIBLE SPACE	03.22.2022 - CUTTER - WALMART - ..	-781.00			
<a href="#">INV0004470</a>	Invoice	04/22/2022	03.16.2022 - CUTTER - SHIELD BADGE	0.00	515.27	
<a href="#">01.10.61902.00</a>	MWPA DEFENDSIBLE SPACE	03.16.2022 - CUTTER - SHIELD BA...	515.27			
<a href="#">INV0004471</a>	Invoice	04/22/2022	04.04.2022 - CUTTER - FAIRFAX LUMBER - A...	0.00	11.71	

Check Report

Date Range: 05/01/2022 - 05/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	<a href="#">01.10.61902.00</a>	MWPA DEFENSIBLE SPACE	04.04.2022 - CUTTER - FAIRFAX L...		11.71	
<a href="#">INV0004472</a>	Invoice	04/22/2022	04.13.2022 - CUTTER - WOODACRE MARKET ...	0.00	55.83	
	<a href="#">01.10.61902.00</a>	MWPA DEFENSIBLE SPACE	04.13.2022 - CUTTER - WOODACR...		55.83	
<a href="#">INV0004473</a>	Invoice	04/22/2022	04.14.2022 - CUTTER - WOODACRE MARKET ...	0.00	55.32	
	<a href="#">01.10.61902.00</a>	MWPA DEFENSIBLE SPACE	04.14.2022 - CUTTER - WOODACR...		55.32	
<a href="#">INV0004474</a>	Invoice	04/22/2022	04.15.2022 - CUTTER - AMAZON - PRINTS	0.00	49.14	
	<a href="#">01.10.61902.00</a>	MWPA DEFENSIBLE SPACE	04.15.2022 - CUTTER - AMAZON - ...		49.14	
<a href="#">INV0004475</a>	Invoice	04/22/2022	04.16.2022 - CUTTER - FRENCH LAUNDRY - S...	0.00	360.00	
	<a href="#">01.10.61902.00</a>	MWPA DEFENSIBLE SPACE	04.16.2022 - CUTTER - FRENCH L...		360.00	
<a href="#">INV0004476</a>	Invoice	04/22/2022	04.20.2022 - CUTTER - AMAZON - PRINTS	0.00	69.12	
	<a href="#">01.10.61902.00</a>	MWPA DEFENSIBLE SPACE	04.20.2022 - CUTTER - AMAZON - ...		69.12	
<a href="#">INV0004477</a>	Invoice	04/22/2022	03.21.2022 - GALLI - IVERNESS MARKET - CA...	0.00	127.76	
	<a href="#">01.10.61000.00</a>	TRAINING AND EDUCATION	03.21.2022 - GALLI - IVERNESS M...		127.76	
<a href="#">INV0004478</a>	Invoice	04/22/2022	03.23.2022 - GALLI - IVERNESS MARKET - FO...	0.00	73.15	
	<a href="#">01.10.61000.00</a>	TRAINING AND EDUCATION	03.23.2022 - GALLI - IVERNESS M...		73.15	
<a href="#">INV0004479</a>	Invoice	04/22/2022	03.23.2022 - GALLI - PETALUMA MARKET - F...	0.00	70.38	
	<a href="#">01.10.61000.00</a>	TRAINING AND EDUCATION	03.23.2022 - GALLI - PETALUMA ...		70.38	
<a href="#">INV0004480</a>	Invoice	04/22/2022	03.23.2022 - GALLI - CAKE - FOOD	0.00	115.84	
	<a href="#">01.10.61000.00</a>	TRAINING AND EDUCATION	03.23.2022 - GALLI - CAKE - FOOD		115.84	
<a href="#">INV0004481</a>	Invoice	04/22/2022	03.25.2022 - GALLI - BOVINE BAKERY - FOOD	0.00	49.50	
	<a href="#">01.10.61000.00</a>	TRAINING AND EDUCATION	03.25.2022 - GALLI - BOVINE BAK...		49.50	
<a href="#">INV0004482</a>	Invoice	04/22/2022	03.25.2022 - GALLI - CAKE - FOOD	0.00	114.60	
	<a href="#">01.10.61000.00</a>	TRAINING AND EDUCATION	03.25.2022 - GALLI - CAKE - FOOD		114.60	
	**Void**	05/16/2022	Regular	0.00	0.00	22446
	**Void**	05/16/2022	Regular	0.00	0.00	22447
01026	AT&T Calnet	05/19/2022	Regular	0.00	774.83	22448
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">000018168085</a>	Invoice	05/19/2022	05.10.2022 - WIRELESS SRVC -,04.10.22 - 05...	0.00	774.83	
	<a href="#">01.14.61705.00</a>	TELEPHONE	05.10.2022 - WIRELESS SRVC -,04...		774.83	
01059	AT&T Mobility	05/19/2022	Regular	0.00	1,033.78	22449
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">287301083016X0...</a>	Invoice	05/19/2022	05.02.2022 - WIRELESS SRVC - 04.03.22 - 05....	0.00	1,033.78	
	<a href="#">01.14.61705.00</a>	TELEPHONE	05.02.2022 - WIRELESS SRVC - 04....		1,033.78	
01054	BoundTree Medical	05/19/2022	Regular	0.00	797.51	22450
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">84498630</a>	Invoice	05/19/2022	04.25.2022 - BATTERY FOR SUCTION UNIT - ...	0.00	77.34	
	<a href="#">01.10.62204.00</a>	PARAMEDIC RESPONSE SU...	04.25.2022 - BATTERY FOR SUCTI...		77.34	
<a href="#">84512099</a>	Invoice	05/19/2022	05.05.2022 - MEDICAL SUPPLIES	0.00	709.80	
	<a href="#">01.10.62204.00</a>	PARAMEDIC RESPONSE SU...	05.05.2022 - MEDICAL SUPPLIES		709.80	
<a href="#">84521100</a>	Invoice	05/19/2022	05.12.2022 - IV SOLUTION - MEDICAL SUPPLI...	0.00	10.37	
	<a href="#">01.10.62204.00</a>	PARAMEDIC RESPONSE SU...	05.12.2022 - IV SOLUTION - MEDI...		10.37	
01421	Elite Tree Trimming Services, Inc.	05/19/2022	Regular	0.00	24,343.00	22451
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">INV0004483</a>	Invoice	05/19/2022	05.17.2022 - WOOD CHIPS - 54 TRUCK LOAD...	0.00	24,343.00	
	<a href="#">01.15.61131.00</a>	FIRE PREVENTION	05.17.2022 - WOOD CHIPS - 54 T...		24,343.00	
01017	Fairfax Lumber	05/19/2022	Regular	0.00	36.77	22452

Check Report

Date Range: 05/01/2022 - 05/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<a href="#">246410</a>	Invoice	05/19/2022	05.13.2022 - PLAIN HD ROD - MATERIALS	0.00	13.29	
	<a href="#">01.05.62200.00</a>	GENERAL DEPARTMENT S...	05.13.2022 - PLAIN HD ROD - MA...		13.29	
<a href="#">246553</a>	Invoice	05/19/2022	05.16.2022 - TRASH CAN - SUPPLIES	0.00	23.48	
	<a href="#">01.10.61102.00</a>	HAZARDOUS MATERIAL R...	05.16.2022 - TRASH CAN - SUPPLI...		23.48	
01244	Interstate Traffic Control Products Inc	05/19/2022	Regular	0.00	714.16	22453
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">250329</a>	Invoice	05/19/2022	05.05.2022 - MARKERS/ADHESIVE - SUPPLIES	0.00	714.16	
	<a href="#">01.10.63140.00</a>	HYDRANTS	05.05.2022 - MARKERS/ADHESIVE ..		714.16	
01066	Kaiser Foundation Health Plan Inc	05/19/2022	Regular	0.00	399.00	22454
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">037-05092022</a>	Invoice	05/19/2022	05.09.2022 - INSURANCE DUES - MAY	0.00	399.00	
	<a href="#">01.05.61129.00</a>	HIRING EXPENSES	05.09.2022 - INSURANCE DUES - ...		399.00	
01037	Marin Municipal Water District	05/19/2022	Regular	0.00	205.81	22455
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">135-05062022</a>	Invoice	05/19/2022	135 - 14-18 PARK RD - 03.03.2022 - 05.03.20...	0.00	107.84	
	<a href="#">01.14.61703.00</a>	WATER	135 - 14-18 PARK RD - 03.03.2022 ...		107.84	
<a href="#">263-05062022</a>	Invoice	05/19/2022	263 - 14-18 PARK RD - 03.03.2022 - 05.03.20...	0.00	97.97	
	<a href="#">01.14.61703.00</a>	WATER	263 - 14-18 PARK RD - 03.03.2022 ...		97.97	
01020	PG&E	05/19/2022	Regular	0.00	155.92	22456
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">937-05122022</a>	Invoice	05/19/2022	937 - 800 SAN ANSELMO - UTILITIES - 04.07 - ...	0.00	155.92	
	<a href="#">01.14.61702.00</a>	GAS AND ELECTRIC	937 - 800 SAN ANSELMO - UTILITI...		155.92	
01192	Tactron Inc	05/19/2022	Regular	0.00	53.42	22457
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">22-519</a>	Invoice	05/19/2022	05.09.2022 - NAME TAGS - UNIFORMS	0.00	53.42	
	<a href="#">01.10.63131.00</a>	EQUIPMENT	05.09.2022 - NAME TAGS - UNIFO...		53.42	
01326	AMAZON.COM SERVICES LLC	05/26/2022	Regular	0.00	130.55	22458
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">196R-F4LV-WVKH</a>	Invoice	05/26/2022	05.20.2022 - DRIPSTONE - COPPER	0.00	119.34	
	<a href="#">01.14.61705.00</a>	TELEPHONE	05.20.2022 - DRIPSTONE - COPPER		119.34	
<a href="#">1W1D-Q7VG-WQ...</a>	Invoice	05/26/2022	05.23.2022 - LARGE PRIMER BULB - REPLAC...	0.00	11.21	
	<a href="#">01.10.63131.00</a>	EQUIPMENT	05.23.2022 - LARGE PRIMER BULB ..		11.21	
01017	Fairfax Lumber	05/26/2022	Regular	0.00	156.87	22459
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">239455</a>	Invoice	05/26/2022	12.20.2021 - SUPPLIES - POLY FILM	0.00	156.87	
	<a href="#">01.10.62203.00</a>	EMERGENCY RESPONSE SU...	12.20.2021 - SUPPLIES - POLY FILM		156.87	
01363	Forster & Kroeger Landscape Maintenance, Inc.	05/26/2022	Regular	0.00	8,250.00	22460
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<a href="#">8219</a>	Invoice	05/26/2022	05.19.2022 - CHIPPER SERVICE - MAY	0.00	8,250.00	
	<a href="#">01.15.61131.00</a>	FIRE PREVENTION	05.19.2022 - CHIPPER SERVICE - ...		8,250.00	
01079	Hannibal's Inc.	05/26/2022	Regular	0.00	216.26	22461

Check Report

Date Range: 05/01/2022 - 05/31/2022

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
<a href="#">24768</a>	Invoice	05/26/2022	05.18.2022 - LAMPS - 20 ITEMS	0.00	216.26	
	<a href="#">01.14.61500.21</a>		BUILDING MAINTENANCE ...	05.18.2022 - LAMPS - 20 ITEMS	216.26	
01332	Jones Garage Door Co. Inc	05/26/2022	Regular	0.00	547.00	22462
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>			
<a href="#">49984</a>	Invoice	05/26/2022	05.18.2022 - PHOTO EYE MODULES - REPLA...	0.00	547.00	
	<a href="#">01.14.61500.21</a>		BUILDING MAINTENANCE ...	05.18.2022 - PHOTO EYE MODULE...	547.00	
01037	Marin Municipal Water District	05/26/2022	Regular	0.00	1,802.07	22463
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>			
<a href="#">087-05102022</a>	Invoice	05/26/2022	087 - 777 SAN ANSELMO AVE - 03.08.22 - 05...	0.00	180.97	
	<a href="#">01.14.61703.00</a>		WATER	087 - 777 SAN ANSELMO AVE - 03...	180.97	
<a href="#">256-05122022</a>	Invoice	05/26/2022	256 - 150 BUTTERFIELD RD - 03.09.2022 - 05...	0.00	97.97	
	<a href="#">01.14.61703.00</a>		WATER	256 - 150 BUTTERFIELD RD - 03.09...	97.97	
<a href="#">354-05122022</a>	Invoice	05/26/2022	354 - 150 BUTTERFIELD RD - 03.09.2022 - 05...	0.00	1,332.99	
	<a href="#">01.14.61703.00</a>		WATER	354 - 150 BUTTERFIELD RD - 03.09...	1,332.99	
<a href="#">868-05102022</a>	Invoice	05/26/2022	868 - 777 SAN ANSELMO AVE - 03.08.22 - 05...	0.00	97.97	
	<a href="#">01.14.61703.00</a>		WATER	868 - 777 SAN ANSELMO AVE - 03...	97.97	
<a href="#">957-05102022</a>	Invoice	05/26/2022	957 - 800-804 SAN ANSELMO AVE - 03.08. - ...	0.00	92.17	
	<a href="#">01.14.61703.00</a>		WATER	957 - 800-804 SAN ANSELMO AVE ...	92.17	
01097	MidAmerica	05/26/2022	Regular	0.00	630.00	22464
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>			
<a href="#">MAR0000019641</a>	Invoice	05/26/2022	05.10.2022 - ADMINISTRATION FEE - 1Q22	0.00	630.00	
	<a href="#">01.00.60231.00</a>		RETIREEES' HEALTH INSURA...	05.10.2022 - ADMINISTRATION FE...	630.00	
01303	CalPERS	05/09/2022	Bank Draft	0.00	-5,158.78	DFT0003013
01303	CalPERS	05/09/2022	Bank Draft	0.00	5,158.78	DFT0003013
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>			
<a href="#">INV0004397</a>	Invoice	05/09/2022	May Retiree CalPERS Health Payment	0.00	5,158.78	
	<a href="#">01.00.60231.00</a>		RETIREEES' HEALTH INSURA...	May Retiree CalPERS Health Paym...	4,917.00	
	<a href="#">01.00.60231.00</a>		RETIREEES' HEALTH INSURA...	May Retiree CalPERS Health Paym...	158.34	
	<a href="#">01.00.60231.00</a>		RETIREEES' HEALTH INSURA...	May Retiree CalPERS Health Paym...	83.44	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	92	43	0.00	117,851.58
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	1	2	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>93</b>	<b>47</b>	<b>0.00</b>	<b>117,851.58</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	92	43	0.00	117,851.58
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	1	2	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>93</b>	<b>47</b>	<b>0.00</b>	<b>117,851.58</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	5/2022	117,851.58
			<b>117,851.58</b>



# Ross Valley Fire Dept

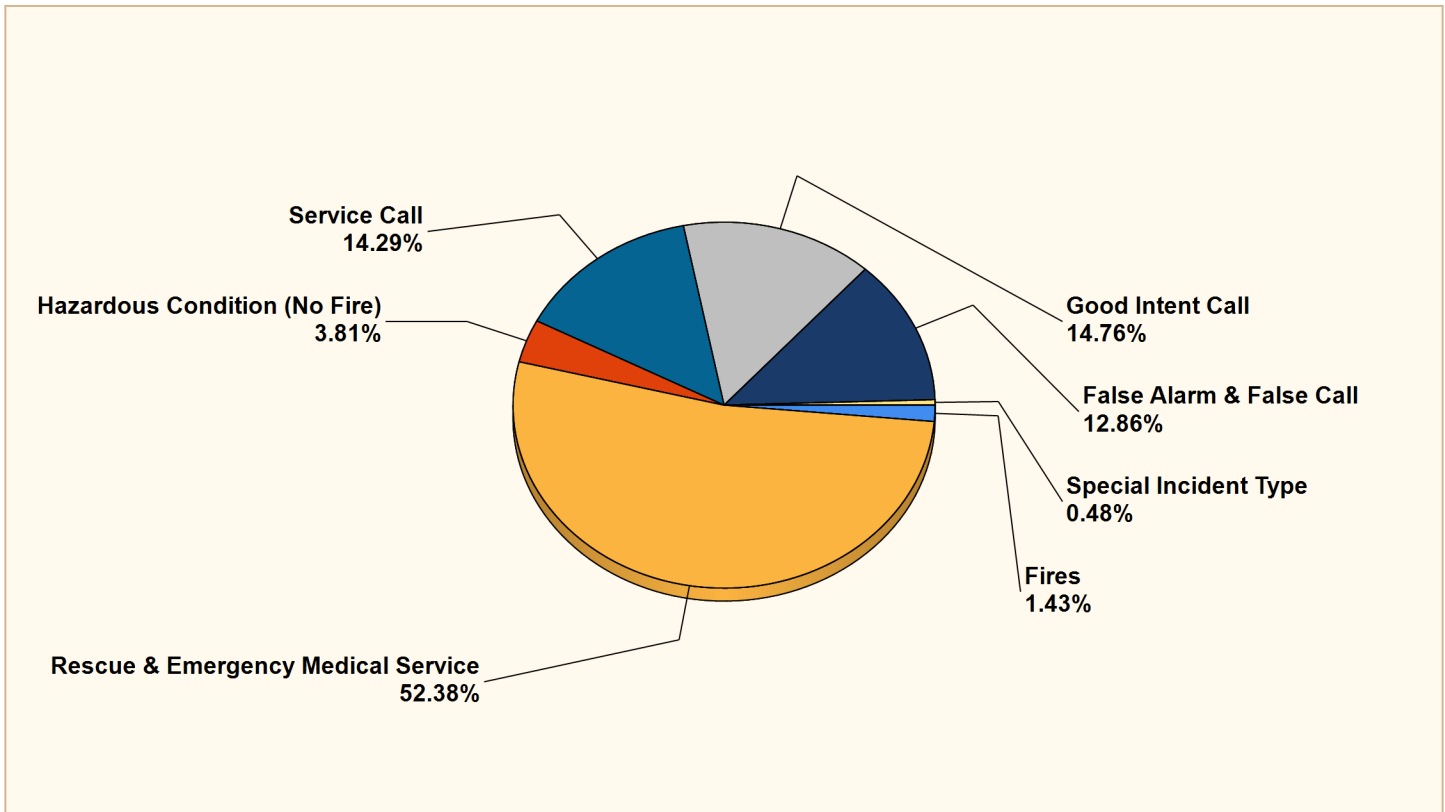
San Anselmo, CA

This report was generated on 6/2/2022 2:03:07 PM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2022 | End Date: 05/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	1.43%
Rescue & Emergency Medical Service	110	52.38%
Hazardous Condition (No Fire)	8	3.81%
Service Call	30	14.29%
Good Intent Call	31	14.76%
False Alarm & False Call	27	12.86%
Special Incident Type	1	0.48%
<b>TOTAL</b>	<b>210</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com  
Doc Id: 553  
Page # 1 of 2

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.48%
113 - Cooking fire, confined to container	1	0.48%
131 - Passenger vehicle fire	1	0.48%
321 - EMS call, excluding vehicle accident with injury	103	49.05%
322 - Motor vehicle accident with injuries	5	2.38%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.48%
324 - Motor vehicle accident with no injuries.	1	0.48%
412 - Gas leak (natural gas or LPG)	4	1.9%
444 - Power line down	4	1.9%
522 - Water or steam leak	1	0.48%
531 - Smoke or odor removal	1	0.48%
550 - Public service assistance, other	6	2.86%
553 - Public service	14	6.67%
554 - Assist invalid	5	2.38%
571 - Cover assignment, standby, moveup	3	1.43%
611 - Dispatched & cancelled en route	26	12.38%
622 - No incident found on arrival at dispatch address	1	0.48%
651 - Smoke scare, odor of smoke	4	1.9%
730 - System malfunction, other	3	1.43%
733 - Smoke detector activation due to malfunction	1	0.48%
735 - Alarm system sounded due to malfunction	8	3.81%
736 - CO detector activation due to malfunction	2	0.95%
740 - Unintentional transmission of alarm, other	1	0.48%
743 - Smoke detector activation, no fire - unintentional	5	2.38%
744 - Detector activation, no fire - unintentional	2	0.95%
745 - Alarm system activation, no fire - unintentional	5	2.38%
900 - Special type of incident, other	1	0.48%
<b>TOTAL INCIDENTS:</b>	<b>210</b>	<b>100%</b>



Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

# Ross Valley Fire Dept

San Anselmo, CA

This report was generated on 6/2/2022 2:03:36 PM



## Incident Type Count per Station for Date Range

Start Date: 05/01/2022 | End Date: 05/31/2022

INCIDENT TYPE	# INCIDENTS
<b>Station: 00 - MUTUAL AID RESOURCES</b>	
111 - Building fire	1
321 - EMS call, excluding vehicle accident with injury	1
611 - Dispatched & cancelled en route	1
<b># Incidents for 00 - Mutual Aid Resources:</b>	<b>3</b>

<b>Station: 18 - STATION 18 Ross</b>	
113 - Cooking fire, confined to container	1
321 - EMS call, excluding vehicle accident with injury	17
322 - Motor vehicle accident with injuries	1
412 - Gas leak (natural gas or LPG)	3
550 - Public service assistance, other	2
553 - Public service	4
554 - Assist invalid	2
571 - Cover assignment, standby, moveup	2
611 - Dispatched & cancelled en route	7
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	1
744 - Detector activation, no fire - unintentional	1
<b># Incidents for 18 - Station 18 :</b>	<b>44</b>

<b>Station: 19 - STATION 19 San Anselmo</b>	
131 - Passenger vehicle fire	1
321 - EMS call, excluding vehicle accident with injury	30
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries.	1
444 - Power line down	3
522 - Water or steam leak	1
531 - Smoke or odor removal	1
550 - Public service assistance, other	3
553 - Public service	2
554 - Assist invalid	1
611 - Dispatched & cancelled en route	8
622 - No incident found on arrival at dispatch address	1
730 - System malfunction, other	2

Only REVIEWED incidents included.



emergencyreporting.com  
Doc Id: 857  
Page # 1 of 2

INCIDENT TYPE	# INCIDENTS
735 - Alarm system sounded due to malfunction	6
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	1

**# Incidents for 19 - Station 19: 66**

<b>Station: 20 - STATION 20 Sleepy Hollow</b>	
321 - EMS call, excluding vehicle accident with injury	14
444 - Power line down	1
553 - Public service	2
554 - Assist invalid	1
611 - Dispatched & cancelled en route	2
651 - Smoke scare, odor of smoke	1
730 - System malfunction, other	1
745 - Alarm system activation, no fire - unintentional	4

**# Incidents for 20 - Station 20: 26**

<b>Station: 21 - STATION 21 Fairfax</b>	
321 - EMS call, excluding vehicle accident with injury	41
322 - Motor vehicle accident with injuries	2
323 - Motor vehicle/pedestrian accident (MV Ped)	1
412 - Gas leak (natural gas or LPG)	1
550 - Public service assistance, other	1
553 - Public service	6
554 - Assist invalid	1
571 - Cover assignment, standby, moveup	1
611 - Dispatched & cancelled en route	8
651 - Smoke scare, odor of smoke	3
735 - Alarm system sounded due to malfunction	1
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	1
900 - Special type of incident, other	1

**# Incidents for 21 - Station 21: 71**



emergencyreporting.com  
 Doc Id: 857  
 Page # 2 of 2

Only REVIEWED incidents included.



SubCategor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 01 - GENERAL FUND</b>						
<b>Revenue</b>						
475 - MEMBER CONTRIBUTIONS	10,477,284.00	10,477,284.00	878,313.00	9,432,392.13	-1,044,891.87	9.97 %
495 - OUTSIDE / MISCELLANEOUS REVENUE	1,494,006.00	2,360,079.00	157,891.84	2,304,858.46	-55,220.54	2.34 %
<b>Revenue Total:</b>	<b>11,971,290.00</b>	<b>12,837,363.00</b>	<b>1,036,204.84</b>	<b>11,737,250.59</b>	<b>-1,100,112.41</b>	<b>8.57 %</b>
<b>Expense</b>						
600 - SALARIES AND WAGES	5,759,470.00	6,392,642.00	510,895.85	5,856,917.51	535,724.49	8.38 %
601 - RETIREMENT	2,078,948.00	2,078,948.00	79,332.27	1,932,544.16	146,403.84	7.04 %
602 - EMPLOYEE BENEFITS	2,205,951.00	2,205,951.00	130,327.72	1,794,806.50	411,144.50	18.64 %
610 - TRAINING	40,000.00	40,000.00	0.00	23,377.18	16,622.82	41.56 %
611 - OUTSIDE SERVICES	960,953.00	960,953.00	-12,966.13	670,181.32	290,771.68	30.26 %
613 - PUBLICATION / DUES	9,300.00	9,300.00	0.00	2,431.44	6,868.56	73.86 %
614 - MAINTENANCE	20,700.00	20,700.00	3,038.00	11,865.49	8,834.51	42.68 %
615 - BUILDING MAINTENANCE	76,500.00	76,500.00	869.86	32,703.76	43,796.24	57.25 %
616 - VEHICLE MAINTENANCE	110,000.00	110,000.00	5,065.36	124,741.30	-14,741.30	-13.40 %
617 - UTILITIES	132,142.00	132,142.00	6,411.32	94,127.00	38,015.00	28.77 %
619 - MISCELLANEOUS	0.00	0.00	-8,415.98	203.63	-203.63	0.00 %
620 - OFFICE SUPPLIES	5,550.00	5,550.00	633.03	3,048.28	2,501.72	45.08 %
622 - DEPARTMENT SUPPLIES	106,670.00	106,670.00	2,935.04	49,902.51	56,767.49	53.22 %
625 - FURNISHINGS	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
629 - MISCELLANEOUS	68,000.00	68,000.00	1,582.65	54,107.38	13,892.62	20.43 %
630 - EQUIPMENT	46,700.00	46,700.00	0.00	18,468.22	28,231.78	60.45 %
631 - CAPITAL OUTLAY	88,400.00	88,400.00	3,037.80	21,206.14	67,193.86	76.01 %
644 - MERA BOND PAYMENT	0.00	0.00	0.00	55,313.00	-55,313.00	0.00 %
670 - TRANSFERS OUT	341,352.00	341,352.00	0.00	0.00	341,352.00	100.00 %
<b>Expense Total:</b>	<b>12,058,636.00</b>	<b>12,691,808.00</b>	<b>722,746.79</b>	<b>10,745,944.82</b>	<b>1,945,863.18</b>	<b>15.33 %</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>-87,346.00</b>	<b>145,555.00</b>	<b>313,458.05</b>	<b>991,305.77</b>	<b>845,750.77</b>	<b>-581.05 %</b>
<b>Fund: 15 - VEHICLE FUND</b>						
<b>Revenue</b>						
519 - TRANSFERS IN	341,352.00	341,352.00	0.00	0.00	-341,352.00	100.00 %
<b>Revenue Total:</b>	<b>341,352.00</b>	<b>341,352.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-341,352.00</b>	<b>100.00 %</b>
<b>Expense</b>						
631 - CAPITAL OUTLAY	0.00	50,000.00	0.00	52,159.60	-2,159.60	-4.32 %
640 - PRINCIPAL	141,583.00	141,583.00	0.00	0.00	141,583.00	100.00 %
641 - INTEREST	13,129.00	13,129.00	0.00	0.00	13,129.00	100.00 %
<b>Expense Total:</b>	<b>154,712.00</b>	<b>204,712.00</b>	<b>0.00</b>	<b>52,159.60</b>	<b>152,552.40</b>	<b>74.52 %</b>
<b>Fund: 15 - VEHICLE FUND Surplus (Deficit):</b>	<b>186,640.00</b>	<b>136,640.00</b>	<b>0.00</b>	<b>-52,159.60</b>	<b>-188,799.60</b>	<b>138.17 %</b>
<b>Report Surplus (Deficit):</b>	<b>99,294.00</b>	<b>282,195.00</b>	<b>313,458.05</b>	<b>939,146.17</b>	<b>656,951.17</b>	<b>-232.80 %</b>

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>
01 - GENERAL FUND	-87,346.00	145,555.00	313,458.05	991,305.77	845,750.77
15 - VEHICLE FUND	186,640.00	136,640.00	0.00	-52,159.60	-188,799.60
<b>Report Surplus (Deficit):</b>	<b>99,294.00</b>	<b>282,195.00</b>	<b>313,458.05</b>	<b>939,146.17</b>	<b>656,951.17</b>



Ross Valley Fire, CA

# Budget Report

## Account Summary

For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 01 - GENERAL FUND</b>							
<b>Revenue</b>							
<a href="#">01.00.47501.00</a>	FAIRFAX	2,149,921.00	2,149,921.00	179,160.08	1,970,760.88	-179,160.12	8.33 %
<a href="#">01.00.47502.00</a>	ROSS	2,183,012.00	2,183,012.00	187,123.67	1,825,450.29	-357,561.71	16.38 %
<a href="#">01.00.47503.00</a>	SAN ANSELMO	3,739,735.00	3,739,735.00	311,644.58	3,431,949.61	-307,785.39	8.23 %
<a href="#">01.00.47504.00</a>	SLEEPY HOLLOW	1,181,073.00	1,181,073.00	98,422.75	1,082,650.25	-98,422.75	8.33 %
<a href="#">01.00.47507.00</a>	PRIOR AUTHORITY RETIREE HEALTH	97,552.00	97,552.00	8,129.34	89,422.72	-8,129.28	8.33 %
<a href="#">01.00.47510.00</a>	PRIOR AUTHORITY RETIREMENT	1,125,991.00	1,125,991.00	93,832.58	1,032,158.38	-93,832.62	8.33 %
<a href="#">01.00.49501.00</a>	COUNTY OF MARIN	230,732.00	235,783.00	0.00	235,783.00	0.00	0.00 %
<a href="#">01.00.49502.00</a>	OES REIMBURSEMENT OUT OF COUN...	0.00	766,233.00	0.00	785,269.77	19,036.77	102.48 %
<a href="#">01.00.49504.00</a>	RVPA REIMBURSEMENT MEDIC PROG	265,886.00	265,886.00	0.00	241,683.33	-24,202.67	9.10 %
<a href="#">01.00.49506.00</a>	RVPA RENTAL	31,828.00	31,828.00	0.00	31,828.38	0.38	100.00 %
<a href="#">01.00.49507.00</a>	LAIF INTEREST	5,000.00	5,000.00	0.00	752.11	-4,247.89	84.96 %
<a href="#">01.00.49509.00</a>	RVPA EMS TRAINING/SUPPLY REIMB.	47,290.00	47,290.00	0.00	0.00	-47,290.00	100.00 %
<a href="#">01.00.49510.00</a>	PLAN CHECKING FEES	250,000.00	250,000.00	40,241.25	403,304.56	153,304.56	161.32 %
<a href="#">01.00.49511.00</a>	RE-SALE INSPECTION FEES	50,000.00	50,000.00	0.00	5,376.72	-44,623.28	89.25 %
<a href="#">01.00.49512.00</a>	MISCELLANEOUS INCOME	2,500.00	2,500.00	70,944.50	86,981.34	84,481.34	3,479.25 %
<a href="#">01.00.49513.00</a>	WORKERS COMP REIMBURSEMENT	0.00	94,789.00	10,850.48	148,076.75	53,287.75	156.22 %
<a href="#">01.00.49517.00</a>	DISASTER COORDINATOR REIMB.	79,088.00	79,088.00	11,204.43	11,204.43	-67,883.57	85.83 %
<a href="#">01.00.49518.00</a>	DEFENSIBLE SPACE INSPECTION CON...	108,630.00	108,630.00	0.00	0.00	-108,630.00	100.00 %
<a href="#">01.00.49523.00</a>	APPARATUS REPLACEMENT	341,352.00	341,352.00	21,798.17	329,642.84	-11,709.16	3.43 %
<a href="#">01.00.49524.00</a>	TECHNOLOGY FEES	21,700.00	21,700.00	2,853.01	24,955.23	3,255.23	115.00 %
<a href="#">01.00.49526.18</a>	STATION MAINT REVENUE #18	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
<a href="#">01.00.49526.19</a>	STATION MAINT REVENUE #19	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
<a href="#">01.00.49526.20</a>	STATION MAINT REVENUE #20	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
<a href="#">01.00.49526.21</a>	STATION MAINT REVENUE #21	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
	<b>Revenue Total:</b>	<b>11,971,290.00</b>	<b>12,837,363.00</b>	<b>1,036,204.84</b>	<b>11,737,250.59</b>	<b>-1,100,112.41</b>	<b>8.57 %</b>
<b>Expense</b>							
<a href="#">01.00.60000.00</a>	REGULAR SALARIES	4,407,281.00	4,407,281.00	383,860.48	3,890,162.20	517,118.80	11.73 %
<a href="#">01.00.60010.00</a>	TEMPORARY HIRE	16,391.00	16,391.00	0.00	0.00	16,391.00	100.00 %
<a href="#">01.00.60020.00</a>	MINIMUM STAFFING	743,054.00	918,054.00	86,925.44	1,113,265.69	-195,211.69	-21.26 %
<a href="#">01.00.60021.00</a>	HOURLY OVERTIME	90,697.00	90,697.00	5,106.92	59,042.07	31,654.93	34.90 %
<a href="#">01.00.60024.00</a>	SHIFT DIFFERENTIAL OT	21,855.00	21,855.00	790.25	2,001.52	19,853.48	90.84 %
<a href="#">01.00.60025.00</a>	OT OES RESPONSE	0.00	458,172.00	0.00	458,172.29	-0.29	0.00 %
<a href="#">01.00.60026.00</a>	OT TRAINING	55,620.00	55,620.00	1,911.97	46,431.01	9,188.99	16.52 %
<a href="#">01.00.60027.00</a>	HOLIDAY	205,313.00	205,313.00	17,132.80	180,298.66	25,014.34	12.18 %
<a href="#">01.00.60028.00</a>	PARAMEDIC TRAINING OVERTIME	23,340.00	23,340.00	0.00	661.29	22,678.71	97.17 %
<a href="#">01.00.60029.00</a>	FLSA O/T	100,219.00	100,219.00	8,211.81	85,277.01	14,941.99	14.91 %
<a href="#">01.00.60030.00</a>	S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
<a href="#">01.00.60035.00</a>	RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
<a href="#">01.00.60039.00</a>	EXECUTIVE OFFICER	3,600.00	3,600.00	300.00	3,600.00	0.00	0.00 %
<a href="#">01.00.60040.00</a>	BOARD MEMBER STIPEND	8,000.00	8,000.00	800.00	8,800.00	-800.00	-10.00 %
<a href="#">01.00.60100.00</a>	RETIREMENT	2,078,948.00	2,078,948.00	79,332.27	1,930,313.85	148,634.15	7.15 %
<a href="#">01.00.60200.00</a>	CAFETERIA HEALTH PLAN	858,548.00	858,548.00	71,800.96	723,120.77	135,427.23	15.77 %
<a href="#">01.00.60210.00</a>	RETIREE HEALTH SAVINGS MATCH	27,529.00	27,529.00	3,058.88	28,199.05	-670.05	-2.43 %
<a href="#">01.00.60215.00</a>	WORKERS' COMPENSATION INSURA...	402,922.00	402,922.00	0.00	416,604.68	-13,682.68	-3.40 %
<a href="#">01.00.60220.00</a>	PAYROLL TAXES	86,698.00	86,698.00	7,524.57	85,932.92	765.08	0.88 %
<a href="#">01.00.60221.00</a>	HOUSING ALLOWANCE	45,600.00	45,600.00	3,200.00	34,620.70	10,979.30	24.08 %
<a href="#">01.00.60223.00</a>	UNIFORM REIMBURSEMENT	25,200.00	25,200.00	2,160.00	22,125.90	3,074.10	12.20 %
<a href="#">01.00.60225.00</a>	EDUCATION REIMBURSEMENT	109,315.00	109,315.00	9,387.50	95,889.52	13,425.48	12.28 %
<a href="#">01.00.60231.00</a>	RETIRES' HEALTH INSURANCE	648,838.00	648,838.00	33,195.81	388,294.60	260,543.40	40.16 %
<a href="#">01.00.61115.00</a>	LIABILITY INSURANCE	29,458.00	29,458.00	0.00	45,209.00	-15,751.00	-53.47 %



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">01.00.62200.00</a>	GENERAL DEPARTMENT SUPPLIES	0.00	0.00	0.00	40.45	-40.45	0.00 %
<a href="#">01.00.62999.00</a>	CONTINGENCY	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<a href="#">01.00.67099.00</a>	TRANSFERS OUT	341,352.00	341,352.00	0.00	0.00	341,352.00	100.00 %
<a href="#">01.05.60100.00</a>	RETIREMENT	0.00	0.00	0.00	2,230.31	-2,230.31	0.00 %
<a href="#">01.05.61103.00</a>	AUDIT & BOOKKEEPING SERVICES	30,705.00	30,705.00	709.43	23,302.11	7,402.89	24.11 %
<a href="#">01.05.61105.00</a>	OTHER CONTRACT SERVICES	55,900.00	55,900.00	462.75	43,438.10	12,461.90	22.29 %
<a href="#">01.05.61106.00</a>	CONTRACT SERVICES - MCFD	327,818.00	327,818.00	0.00	161,496.00	166,322.00	50.74 %
<a href="#">01.05.61107.00</a>	ATTORNEY/LEGAL FEES	10,610.00	10,610.00	4,402.00	21,485.60	-10,875.60	-102.50 %
<a href="#">01.05.61112.00</a>	PERS ADMINISTRATIVE FEE	2,900.00	2,900.00	0.00	925.23	1,974.77	68.10 %
<a href="#">01.05.61120.00</a>	CONTRACT SERVICES-SAN ANSELMO	87,447.00	87,447.00	0.00	65,720.25	21,726.75	24.85 %
<a href="#">01.05.61121.00</a>	COMPUTER SOFTWARE/SUPPORT	32,750.00	32,750.00	15,588.96	24,095.36	8,654.64	26.43 %
<a href="#">01.05.61122.00</a>	WEB PAGE DESIGN AND MAINTENAN...	8,200.00	8,200.00	0.00	2,805.25	5,394.75	65.79 %
<a href="#">01.05.61127.00</a>	HEALTH AND WELLNESS	25,000.00	25,000.00	0.00	6,574.00	18,426.00	73.70 %
<a href="#">01.05.61129.00</a>	HIRING EXPENSES	12,000.00	12,000.00	399.00	2,831.51	9,168.49	76.40 %
<a href="#">01.05.61300.00</a>	PUBLICATIONS AND DUES	9,300.00	9,300.00	0.00	2,431.44	6,868.56	73.86 %
<a href="#">01.05.62000.00</a>	OFFICE SUPPLIES	4,500.00	4,500.00	633.03	2,311.35	2,188.65	48.64 %
<a href="#">01.05.62003.00</a>	POSTAGE	1,050.00	1,050.00	0.00	736.93	313.07	29.82 %
<a href="#">01.05.62200.00</a>	GENERAL DEPARTMENT SUPPLIES	12,750.00	12,750.00	13.29	4,966.88	7,783.12	61.04 %
<a href="#">01.10.60060.01</a>	VOLUNTEER SHIFT PAY/DRILLS	17,000.00	17,000.00	0.00	240.00	16,760.00	98.59 %
<a href="#">01.10.60064.01</a>	VOLUNTEER LENGTH OF SERVICE	4,100.00	4,100.00	0.00	987.00	3,113.00	75.93 %
<a href="#">01.10.60065.02</a>	EXPLORER POST	9,000.00	9,000.00	5,856.18	7,978.77	1,021.23	11.35 %
<a href="#">01.10.60220.00</a>	PAYROLL TAXES	0.00	0.00	0.00	3.48	-3.48	0.00 %
<a href="#">01.10.60220.01</a>	PAYROLL TAXES - VOLUNTEER	1,301.00	1,301.00	0.00	14.88	1,286.12	98.86 %
<a href="#">01.10.61000.00</a>	TRAINING AND EDUCATION	40,000.00	40,000.00	0.00	23,377.18	16,622.82	41.56 %
<a href="#">01.10.61100.00</a>	DISPATCH	218,052.00	218,052.00	0.00	239,576.00	-21,524.00	-9.87 %
<a href="#">01.10.61101.00</a>	RADIO REPAIR	5,000.00	5,000.00	0.00	1,546.90	3,453.10	69.06 %
<a href="#">01.10.61102.00</a>	HAZARDOUS MATERIAL REMOVAL	1,000.00	1,000.00	23.48	23.48	976.52	97.65 %
<a href="#">01.10.61108.00</a>	HAZARDOUS MATERIAL CONTRACT	4,200.00	4,200.00	0.00	0.00	4,200.00	100.00 %
<a href="#">01.10.61110.00</a>	MERA OPERATING EXPENSE	105,313.00	105,313.00	0.00	0.00	105,313.00	100.00 %
<a href="#">01.10.61131.00</a>	FIRE PREVENTION	0.00	0.00	0.00	378.01	-378.01	0.00 %
<a href="#">01.10.61410.00</a>	EQUIPMENT MAINTENANCE	11,400.00	11,400.00	3,038.00	11,024.70	375.30	3.29 %
<a href="#">01.10.61702.00</a>	GAS & ELECTRIC	0.00	0.00	0.00	2,326.01	-2,326.01	0.00 %
<a href="#">01.10.61902.00</a>	MWPA DEFENDSIBLE SPACE	0.00	0.00	-8,415.98	203.63	-203.63	0.00 %
<a href="#">01.10.62203.00</a>	EMERGENCY RESPONSE SUPPLIES	4,220.00	4,220.00	156.87	6,272.63	-2,052.63	-48.64 %
<a href="#">01.10.62204.00</a>	PARAMEDIC RESPONSE SUPPLIES	32,500.00	32,500.00	797.51	21,296.65	11,203.35	34.47 %
<a href="#">01.10.62205.00</a>	EMERGENCY MEDICAL SUPPLIES	0.00	0.00	0.00	192.90	-192.90	0.00 %
<a href="#">01.10.62210.00</a>	BREATHING APPARATUS	6,400.00	6,400.00	0.00	412.48	5,987.52	93.56 %
<a href="#">01.10.62211.00</a>	BREATHING APPARATUS-CONTRACT	7,100.00	7,100.00	979.50	2,321.09	4,778.91	67.31 %
<a href="#">01.10.62213.00</a>	PROTECTIVE CLOTHING	24,900.00	24,900.00	792.05	6,122.04	18,777.96	75.41 %
<a href="#">01.10.63131.00</a>	EQUIPMENT	30,000.00	30,000.00	2,317.88	12,705.64	17,294.36	57.65 %
<a href="#">01.10.63140.00</a>	HYDRANTS	21,000.00	21,000.00	714.16	1,482.73	19,517.27	92.94 %
<a href="#">01.10.63150.00</a>	COMMUNICATIONS EQUIPMENT	21,000.00	21,000.00	5.76	1,660.74	19,339.26	92.09 %
<a href="#">01.10.63160.00</a>	TURNOUTS	16,400.00	16,400.00	0.00	5,357.03	11,042.97	67.34 %
<a href="#">01.10.64401.00</a>	MERA BOND PAYMENT PRIOR AUTH...	0.00	0.00	0.00	55,313.00	-55,313.00	0.00 %
<a href="#">01.14.61500.00</a>	BUILDING MAINTENANCE AND LAND...	16,500.00	16,500.00	0.00	12,284.03	4,215.97	25.55 %
<a href="#">01.14.61500.18</a>	BUILDING MAINTENANCE STATION 18	15,000.00	15,000.00	39.23	3,696.44	11,303.56	75.36 %
<a href="#">01.14.61500.19</a>	BUILDING MAINTENANCE STATION 19	15,000.00	15,000.00	8.43	1,950.68	13,049.32	87.00 %
<a href="#">01.14.61500.20</a>	BUILDING MAINTENANCE STATION 20	15,000.00	15,000.00	29.62	2,892.09	12,107.91	80.72 %
<a href="#">01.14.61500.21</a>	BUILDING MAINTENANCE STATION 21	15,000.00	15,000.00	792.58	11,880.52	3,119.48	20.80 %
<a href="#">01.14.61702.00</a>	GAS AND ELECTRIC	44,000.00	44,000.00	1,572.96	40,327.04	3,672.96	8.35 %
<a href="#">01.14.61703.00</a>	WATER	7,910.00	7,910.00	2,007.88	5,222.02	2,687.98	33.98 %
<a href="#">01.14.61704.00</a>	SEWER	2,700.00	2,700.00	0.00	3,898.80	-1,198.80	-44.40 %
<a href="#">01.14.61705.00</a>	TELEPHONE	77,532.00	77,532.00	2,830.48	42,353.13	35,178.87	45.37 %
<a href="#">01.14.62206.00</a>	JANITORIAL MAINTENANCE SUPPLIES	10,000.00	10,000.00	103.16	5,589.44	4,410.56	44.11 %
<a href="#">01.14.62501.00</a>	FURNISHINGS	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
<a href="#">01.14.63040.00</a>	APPLIANCES	5,000.00	5,000.00	0.00	2,392.62	2,607.38	52.15 %
<a href="#">01.14.63041.00</a>	OFFICE EQUIPMENT	10,000.00	10,000.00	0.00	2,545.41	7,454.59	74.55 %
<a href="#">01.14.63042.00</a>	EXERCISE EQUIPMENT	10,000.00	10,000.00	0.00	3,812.47	6,187.53	61.88 %

Budget Report

For Fiscal: 2021-2022 Period Ending: 05/31/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">01.14.63044.00</a>	TECHNOLOGY PURCHASES	21,700.00	21,700.00	0.00	9,717.72	11,982.28	55.22 %
<a href="#">01.15.61131.00</a>	FIRE PREVENTION	4,600.00	4,600.00	-34,551.75	30,774.52	-26,174.52	-569.01 %
<a href="#">01.15.62220.00</a>	COMMUNITY EDUCATION & PREP.	8,800.00	8,800.00	92.66	2,687.95	6,112.05	69.46 %
<a href="#">01.25.61411.00</a>	BURN TRAILER MAINTENANCE	9,300.00	9,300.00	0.00	840.79	8,459.21	90.96 %
<a href="#">01.25.61600.00</a>	REPAIRS VEHICLE	110,000.00	110,000.00	5,065.36	124,741.30	-14,741.30	-13.40 %
<a href="#">01.25.62988.00</a>	FUEL	40,500.00	40,500.00	1,582.65	50,400.69	-9,900.69	-24.45 %
<a href="#">01.25.62989.00</a>	PARTS VEHICLE	12,500.00	12,500.00	0.00	3,706.69	8,793.31	70.35 %
	<b>Expense Total:</b>	<b>12,058,636.00</b>	<b>12,691,808.00</b>	<b>722,746.79</b>	<b>10,745,944.82</b>	<b>1,945,863.18</b>	<b>15.33 %</b>
	<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>-87,346.00</b>	<b>145,555.00</b>	<b>313,458.05</b>	<b>991,305.77</b>	<b>845,750.77</b>	<b>-581.05 %</b>
<b>Fund: 15 - VEHICLE FUND</b>							
<b>Revenue</b>							
<a href="#">15.00.51999.00</a>	TRANSFERS IN	341,352.00	341,352.00	0.00	0.00	-341,352.00	100.00 %
	<b>Revenue Total:</b>	<b>341,352.00</b>	<b>341,352.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-341,352.00</b>	<b>100.00 %</b>
<b>Expense</b>							
<a href="#">15.00.63154.00</a>	VEHICLE PURCHASE	0.00	50,000.00	0.00	52,159.60	-2,159.60	-4.32 %
<a href="#">15.00.64010.00</a>	LEASE PAYMENT - PRINCIPAL	141,583.00	141,583.00	0.00	0.00	141,583.00	100.00 %
<a href="#">15.00.64110.00</a>	LEASE PAYMENT - INTEREST	13,129.00	13,129.00	0.00	0.00	13,129.00	100.00 %
	<b>Expense Total:</b>	<b>154,712.00</b>	<b>204,712.00</b>	<b>0.00</b>	<b>52,159.60</b>	<b>152,552.40</b>	<b>74.52 %</b>
	<b>Fund: 15 - VEHICLE FUND Surplus (Deficit):</b>	<b>186,640.00</b>	<b>136,640.00</b>	<b>0.00</b>	<b>-52,159.60</b>	<b>-188,799.60</b>	<b>138.17 %</b>
	<b>Report Surplus (Deficit):</b>	<b>99,294.00</b>	<b>282,195.00</b>	<b>313,458.05</b>	<b>939,146.17</b>	<b>656,951.17</b>	<b>-232.80 %</b>

**Group Summary**

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 01 - GENERAL FUND</b>						
Revenue	11,971,290.00	12,837,363.00	1,036,204.84	11,737,250.59	-1,100,112.41	8.57 %
Expense	12,058,636.00	12,691,808.00	722,746.79	10,745,944.82	1,945,863.18	15.33 %
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>-87,346.00</b>	<b>145,555.00</b>	<b>313,458.05</b>	<b>991,305.77</b>	<b>845,750.77</b>	<b>-581.05 %</b>
<b>Fund: 15 - VEHICLE FUND</b>						
Revenue	341,352.00	341,352.00	0.00	0.00	-341,352.00	100.00 %
Expense	154,712.00	204,712.00	0.00	52,159.60	152,552.40	74.52 %
<b>Fund: 15 - VEHICLE FUND Surplus (Deficit):</b>	<b>186,640.00</b>	<b>136,640.00</b>	<b>0.00</b>	<b>-52,159.60</b>	<b>-188,799.60</b>	<b>138.17 %</b>
<b>Report Surplus (Deficit):</b>	<b>99,294.00</b>	<b>282,195.00</b>	<b>313,458.05</b>	<b>939,146.17</b>	<b>656,951.17</b>	<b>-232.80 %</b>

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>
01 - GENERAL FUND	-87,346.00	145,555.00	313,458.05	991,305.77	845,750.77
15 - VEHICLE FUND	186,640.00	136,640.00	0.00	-52,159.60	-188,799.60
<b>Report Surplus (Deficit):</b>	<b>99,294.00</b>	<b>282,195.00</b>	<b>313,458.05</b>	<b>939,146.17</b>	<b>656,951.17</b>

## ROSS VALLEY FIRE DEPARTMENT

Minutes of the Ross Valley Fire Board Meeting of May 11, 2022

*Note: These are summary action minutes only. The zoom recording can be accessed by clicking [here](#)*

### 1. 6:35 pm Call to order.

**Board Present:** Hellman, Kuhl, Shortall, Finn, Goddard, Burdo

**Board Absent:** Brekhus, Greene

**Staff Present:** Weber, Yeager, Martinelli

**Town Managers Present:** Donery, Johnson

### Agenda – May 11, 2022

### 2. Announce action in closed session, if any.

None.

### 3. **Open time for Public Expression: The public is welcome to address the Board on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists and that the need to take action arose following the posting of the agenda.**

None

### 4. **Board requests for future agenda items, questions, and comments to Staff, staff miscellaneous items.**

Dir. Hellman asked about the bio-diesel use requested a while back. Chief Weber responded that we converted to use bio-diesel as reported about six months ago.

No public comment concerning this item.

### 5. **Chief Report – Verbal Update by Chief Weber**

**Emergency Preparedness Coordinator:** Chief Weber said that Miranda Miller, the Emergency Coordinator, is working on a strategic plan, and the draft will be presented to the Board in June and have it developed by September.

**MWPA:** Chief Weber reported a significant number of projects related to the FY22-23 work plan, mainly focused on evacuation routes and defensible space.

**Staffing:** Chief Weber reported that we are adding two new FF/Eng-Paramedic positions; they started on May 1, and since they are lateral candidates from MCFD, their training should be shorter than a new hire without any experience in the field.

Dir. Goddard asked about the Emergency Coordinator's scope of work since Fairfax has some projects that would benefit from her coordination. Goddard also asked about the projects PG&E is working on involving tree removal and if there is any coordination between them and the Fire Department. Chief Weber responded that the California Public Utilities Commission mandates PG&E, and they have very little oversight and local control over their work. However, we have expressed our interest in working together for mutual benefit, and we are working with them to improve communications.

Dir. Shortall said he has had several conversations with the local NRGs about coordination between Firewise and NRGs and has provided written documents a couple of times. Additionally, he has also discussed with Miranda Miller her role. Shortall said that one thing that will help is the addition of the Countywide Emergency Coordinator (Elaine Wilkinson), and Miller is part of the local group that will be working with Wilkinson.

Chief Weber added that the Ember Stomp wildfire prevention event is coming up, and he recommends the Towns distribute the information that can be located on the FIRESafe Marin website. Shortall encouraged the public to attend since Chief Weber will be recognized for his great work.

No public comment concerning this item.

**6. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.**

M/S Burdo/Goddard – roll call vote, six ayes, two absent.

No public comment concerning this item.

**7. Review Fiscal Year 2022-2023 Proposed Budget & 5yr Budget Projection**

Deputy Director Fire Yeager provided an overview and thanked the BCs and program managers for their efforts in prioritizing certain items such as training, health and wellness, fire hydrant replacement, turnouts replacement and maintenance, fleet parts and fuel, etc. San Anselmo Finance Director Jeff Zuba summarized the staff report and mentioned that the projected budget increase from the last fiscal year is approximately \$630k. The budget includes a salary and benefits increase estimate subject to change based on active contract labor negotiations, and if that changes before June 15, they will update the numbers. Further, there is a \$176k increase on the CalPERS Unfunded Liability, and due to the current economic climate, it is not reasonable to issue bonds to reduce it.

Zuba also mentioned a \$48k health benefits increase, and a new line item is the loan repayment for the new fire engine that will start next year for \$169k coming out of the vehicle fund. He also explained the five-year projections.

Burdo asked if the current projections account for any salary increases. Zuba responded that it includes an estimate for salary and benefits.

No public comment concerning this item.

**8. Review RFP for a Study to Develop Policy Options for the Board surrounding Future Leadership/Governance, and Authorize the Fire Chief to Release the RFP and Provide Responses to the Board**

Chief Weber recapped the staff report and said that a preview of these items was presented at the last Board meeting, and the request for associated costs from the previous RFP was included in this new staff report. He summarized the cost breakdown for an approximate cost of \$139k. The goal is to find longevity and a sustainable path forward for the Department, and he provided some options. Further, Chief Weber said that the intent is to provide regular updates to the Board to move the process forward once responses are submitted.

Goddard asked about the timing related to some of the options and if it is realistic for the Department to make some changes before the current shared service agreement expires on August 2023. She would like to know what the Department would do if we are in a long process and the agreement expires. Chief Weber responded that the process depends on what options the Board elects. For instance, if one option is selected, it can be moved to the implementation phase, but MCFD is here to assist in creating a pathway forward.

Burdo asked if Board members could attend the "pre-proposal conference" on May 19 and Chief Weber responded yes, as long as there were not four Board members to avoid violating the Brown Act and attend to monitor. Then, Burdo asked who was part of the evaluation committee, and Chief Weber said that it was the Management Committee (Town Managers and Shortall from Sleepy Hollow). Finally, Burdo asked if a subcommittee was going to be established, and Chief Weber said that that was not the intention since it is not a massive RFP, but if the Board desires it, we can establish one or call for a special meeting.

San Anselmo Town Manager/RVFD Executive Officer Dave Donery added that the Management Committee would review all the submissions and bring a report to the Board for final decision.

Burdo asked that section 2.4 be revised to include a parenthesis next to the evaluation committee/Management Committee, and he supports the release once the changes are made. Kuhl also asked for the document to be revised since a section had incorrect numbers.



RVFD Captain Oscar Arenas said that the RFP is an essential subject for Labor Management. Therefore, the Firefighters must share their input from the early stages of the RFP development. Chief Weber responded that stage II would entail reaching out to stakeholders in a public meeting. The Labor-Management Subcommittee can also agendaize it for their next quarterly meeting and make it part of the discussion.

Goddard added that she recalls going through this process 4-5 years ago. The process was unclear, and she would like to incorporate some communication out to our constituents via social media or the Department's website so that people understand the process and the different options. Kuhl asked if the Chief could present the various options at the next Board meeting. Chief Weber responded yes; he could have it agendaized and cover the different options, but we would not have the RFP answers yet. Chief Weber agreed that the public should be included, and we will make sure the process is well advertised. Kuhl asked if the item would be for educational purposes only, and no Board action or discussion will be required. Chief Weber responded yes. Kuhl then asked if anyone objected to having the educational item, and no one objected.

No further public comment concerning this item.

M/S Burdo/Goddard – roll call vote, six ayes, two absent. Approved after reviewing and revising the RFP document.

**9. Announce adjournment to Closed Session**

No public comment concerning this item.

**10. Adjourn**

The next meeting is scheduled for June 8 via zoom video conferencing.

Respectfully submitted,

s/Mariana Gonzalez  
Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of June 8, 2022

To: Board of Directors

From: Jason Weber, Fire Chief

Subject: Approve Resolution 22-10 Allowing Virtual RVFD Board Meetings in Compliance with AB 361.

---

**RECOMMENDATION:**

Staff recommends that the Board approves Resolution 22-10, allowing the continued use of teleconferencing/videoconferencing to hold public meetings for Virtual RVFD Board Meetings in Compliance with AB 361 during the continuing state of emergency proclaimed by Governor Newsom on March 4, 2020.

**DISCUSSION:**

On March 4, 2020, Governor Newsom declared a state of emergency under Government Code section 8625 due to COVID-19. Recognizing the need to promote social distancing while allowing local legislative bodies to continue operating during the emergency, Governor Newsom signed Executive Orders N-25-20, N-29-20, and N-08-21, which suspended provisions of the Brown Act. Those Orders permitted legislative bodies to hold virtual meetings; however, the relevant provisions expired on September 30, 2021.

On September 16, 2021, Governor Newsom signed AB 361, which extends the authority of public agencies to conduct meetings by teleconference, including video conferences, during State-declared emergencies. Specifically, the bill provides that a legislative body may hold virtual meetings in a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing. (Cal. Gov. Code § 54953(e)(1)(A)).

On September 22, 2021, the Marin County Director of Health & Human Services, Benita McLarin, sent a letter to the Marin County Board of Supervisors recommending continued social distancing for local government meetings.

Local government meetings are indoor meetings that are sometimes crowded, involve many different and unfamiliar households, and can last many hours. Given those circumstances, I recommend a continued emphasis on social distancing measures as much as possible to make public meetings as safe as possible. These measures can include video/teleconferencing when it meets community needs and

spacing at in-person meetings so that individuals from different households are not sitting next to each other.

On November 10, 2021, the RVFD Board of Directors adopted resolution 21-14 with the requisite findings that the (1) state of emergency is in effect, (2) that local officials are still recommending measures to promote social distancing, and (3) that the state of emergency directly impacts the ability of the public and the members of the RVFD Board of Directors to meet safely indoors in person.

AB 361 requires the RVFD Board of Directors to make these findings at least every thirty days if it desires to continue meeting virtually. (Cal. Gov. Code § 54953(e)(3)). Therefore, staff has returned with resolution 22-10 for the Board's consideration, including the findings noted above.

The Ross Valley Fire Department is committed to preserving and nurturing public access and participation in the RVFD Board of Directors meetings while ensuring a safe and healthy environment.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item.

**Attachments:** Resolution 22-10 a resolution regarding teleconference and videoconference meetings during the covid-19 state of emergency for June 8, 2022 – July 13, 2022. – Attachment #1

**ROSS VALLEY FIRE DEPARTMENT**

**RESOLUTION 22-10**

**A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT REGARDING  
TELECONFERENCE AND VIDEOCONFERENCE MEETINGS DURING THE  
COVID-19 STATE OF EMERGENCY FOR JUNE 8, 2022 – JULY 13, 2022.**

**THE BOARD OF DIRECTORS ROSS VALLEY FIRE DEPARTMENT**

**WHEREAS**, the Ross Valley Fire Department is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, on March 4, 2020, Governor Newsom proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code Section 8625, that a state of emergency exists due to a novel coronavirus (COVID- 19); and

**WHEREAS**, on June 4, 2021, in lifting many restrictions that the State previously imposed due to COVID-19, the Governor indicated that those changes did not end the ongoing, proclaimed State of emergency; and

**WHEREAS**, as of the date of this resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to California Government Code section 8629 to lift the State of emergency either by proclamation or by concurrent resolution in the state Legislature; and

**WHEREAS**, the continued local rates of transmission of the virus and variants causing COVID-19 are such that on September 22, 2021, the Marin County Director of Health & Human Services recommended that local government entities continue to emphasize social distancing to minimize the potential spread of COVID-19 during indoor, public meetings; and

**WHEREAS**, in light of this recommendation, the RVFD Board of Directors desires to continue to have the flexibility to meet by teleconference and/or videoconference;

**NOW, THEREFORE, THE ROSS VALLEY FIRE DEPARTMENT  
BOARD OF DIRECTORS DOES HEREBY RESOLVE, DETERMINE AND  
ORDER AS FOLLOWS**

1. There is an ongoing proclaimed state of emergency relating to the novel coronavirus causing the disease known as COVID-19.
2. The State of emergency continues to directly impact the ability of the RVFD Board of Directors to meet safely in person.
3. Local officials continue to recommend measures to promote social distancing.

I hereby certify that the foregoing resolution was passed and adopted by the Ross Valley Fire Department on June 8, 2022, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Beach Kuhl, Board President

ATTEST:

---

Mariana Gonzalez, Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of June 8, 2022

To: Board of Directors

From: Miranda Miller – Emergency Preparedness Coordinator

Subject: Receive Emergency Preparedness Program Draft Strategic Plan & Provide Feedback and Direction to Staff

---

**RECOMMENDATION:**

Staff recommends that the Board provides feedback and direction related to the Draft Emergency Preparedness Program - Strategic Plan, targeted at improving household and community resiliency.

**BACKGROUND:**

Your Board has continually supported and promoted disaster preparedness in the communities RVFD serves. As we are developing programs surrounding wildfire preparedness and in alignment with the voter initiative Measure C, the Ross Valley Fire Department has a unique opportunity to expand emergency preparedness to greatly improve the survivability related to a wildfire and other natural and manmade disasters.

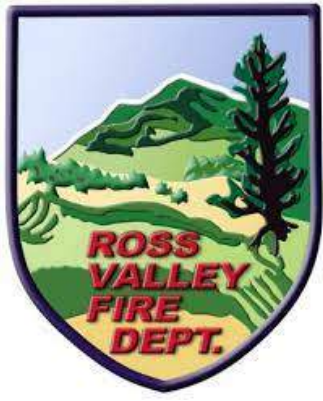
Goals of the plan include but not limited to: Increasing FireWise communities throughout RVFD, creation of organized blocks/smaller sections of communities, targeting vulnerable populations like seniors and maximizing the use and support of neighbors helping neighbors' concept. Platforms and successful examples of programs exist in Central Marin (Corte Madera and Larkspur) and other communities across the County and State. Additionally, the use of CERT trained community members can assist in training and organizing neighborhoods. Also, increasing partnerships with our local schools reaching busy families through kids.

**FISCAL IMPACT:**

The fiscal impact associated with this program is included in the budget and is supported by voter approved Measure C and the Marin Wildfire Prevention Authority.

**Attachment:** RVFD Emergency Preparedness Strategic Plan (Draft) – Attachment #1





# Ross Valley Fire Department Emergency Preparedness Strategic Plan 2022-2024



**SLEEPY HOLLOW**  
FIRE PROTECTION DISTRICT



TOWN OF  
**SAN ANSELMO**  
EST. 1907





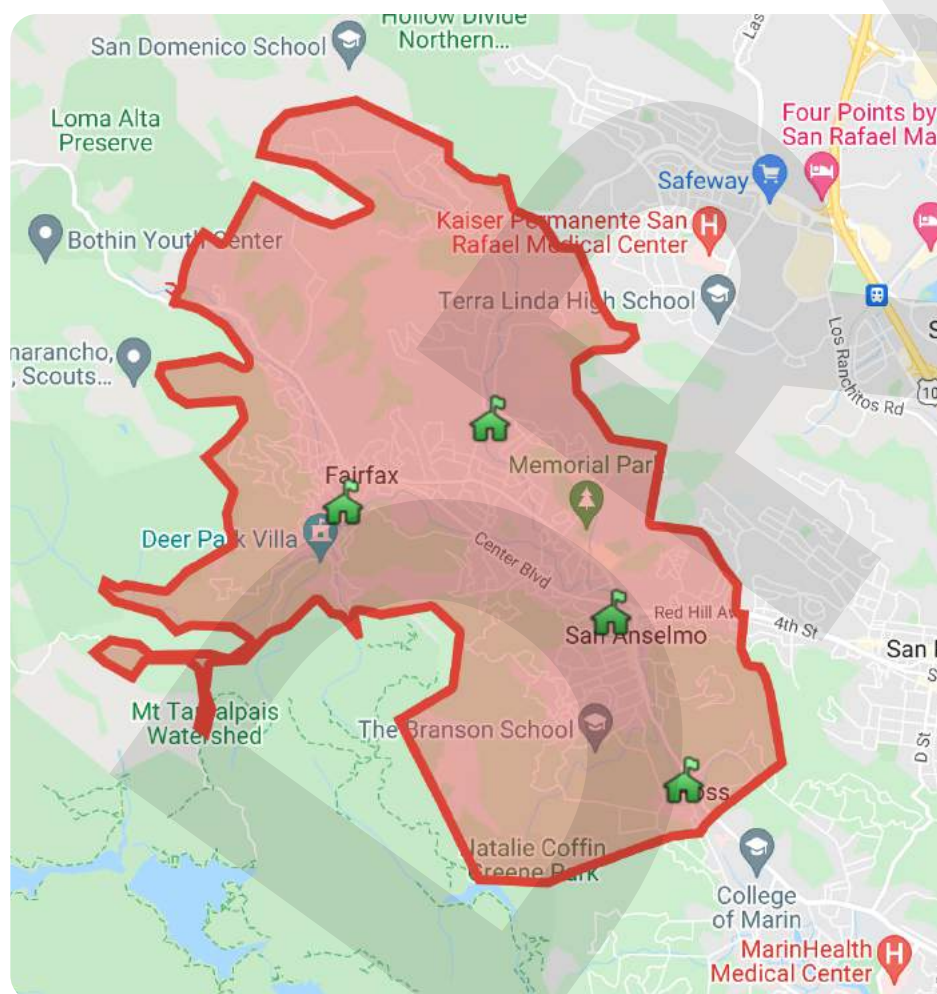


## Introduction:

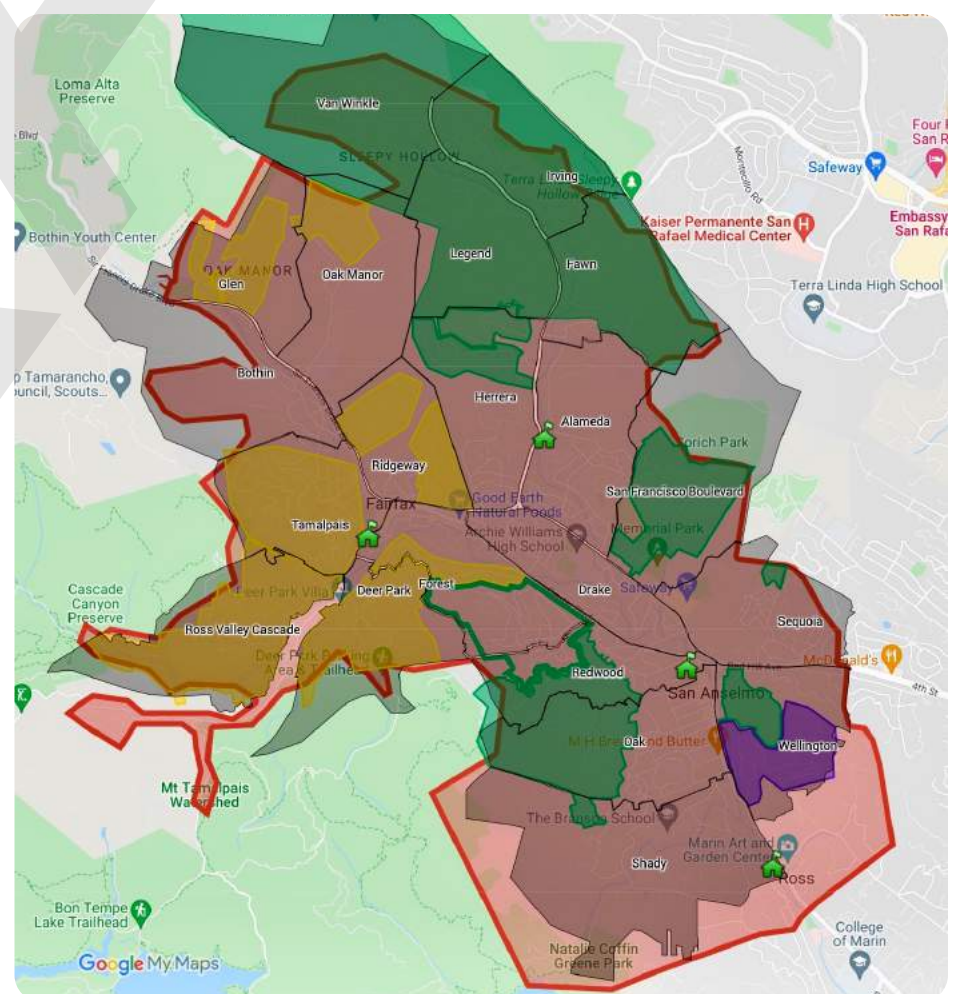
The Ross Valley Fire Department (RVFD) acts as a Joint Powers Authority (JPA) to protect the lives, property, and lands of Ross, San Anselmo, Fairfax, and the Fire District Sleepy Hollow. RVFD has partnered with the Towns of Ross, San Anselmo, Fairfax, and the Fire District of Sleepy Hollow to support and launch emergency preparedness initiatives in efforts to build safer, more resilient communities. Leading these initiatives is RVFD's Emergency Preparedness Coordinator, Miranda Miller, who is working in concert with organizations across Marin County.

Our goal is to prepare Ross Valley residents for an emergency using educational tools that empower neighborhoods to remain safe and act.

## Ross Fire District and Town Boundaries as of May 2022:



Ross Valley Fire District Boundary



Firewise Neighborhood Response Group and Ross Valley Neighborhoods



## Estimated Data as of May 2022:

	Ross	San Anselmo	Fairfax	Sleepy Hollow
<b>Households</b>	798	12,623	3,326	6,637
<b>Population</b>	2,453	5,224	7,629	2,409
<b>Defensible Space HH Inspection '21</b>	301	2,932	1,671	29
<b>Active Firewise Sites</b>	1	6	9	1
<b>Neighborhood Group(s)</b>	RossReady	2	9	0
<b>Active CERT Volunteers</b>	0	27	19	N/A

## Community Partners

- Resilient Neighborhoods
- Marin CIL
- Age-Friendly Marin
- Ross Ready
- Marin County OES
- Fire Safe Marin
- Town of San Anselmo, Ross, Fairfax, District of Sleepy Hollow
- Police Partners
- MWPA
- Ready Marin
- Southern Marin Fire
- Marin County Emergency Preparedness Partners







## Joint Messages From Our Town Mayors

We are all in it together when it comes to emergencies and disasters. Every one of us needs to do our part before an emergency hits and look out for each other after disaster strikes. Leading by example, the towns in Ross Valley, Ross, San Anselmo, Fairfax, and the Fire District of Sleepy Hollow, are pulling together under the Ross Valley Fire Department to launch a coordinated effort to build resilient communities that are engaged and prepared to respond. Our new Emergency Preparedness Programs are fully supported by the Leadership of Ross, San Anselmo, Fairfax, and the Fire District of Sleepy Hollow.

**-Joint Message from Mayors & Fire Dist. Board Chair**

"With a little preparedness, we can respond rather than react to any disasters with confidence." TBD

"Emergency preparedness helps keep us safe. When we know what to expect, we feel empowered and resourced." TBD

"An essential step in building a resilient community is having engaged and prepared residents who are ready for what may come. In an era of unprecedented climate crises, the importance of this cannot be overstated.."

**Alexis Fineman**  
**Mayor, Town of San Anselmo**



"Collaboration, shared resources, and reliable education is essential to strengthening our community's preparedness programs."

**Stephanie Hellman**  
**Mayor, Town of Fairfax**



## Mission

Our mission is to prepare the more than 25,000 residents of Ross Valley for disasters and emergencies by building well-prepared, connected communities through awareness, preparedness programs, and education.

The Ross Valley Fire Department (RVFD) is asking residences to be prepared in the event of environmental disasters and respond by either sheltering in place or evacuating. Our programs, educational materials, and community partners are supporting the people of Ross Valley to understand how to be self-sustaining for up to 5-7 days.



## Guiding Principles:

- Limit jargon
- Meet people where they are
- Make preparedness doable and uncomplicated
- Provide residents with tools to achieve preparedness success
- Partner with champions within communities
- Be inclusive and equitable to all people
  - Including but not limited to seniors, renters, Access & Functional Needs, socio-economic status, all cultures
- Provide multiple languages





## Areas of Focus

Establish community resilience through developing general preparedness strategies that include partnerships with ReadyMarin.org, Neighborhood Response Groups (NRG), Community Emergency Response Teams (CERT), promoting new Firewise / NRG hybrid site, and Wildfire Ready Education.

## Town Specific Initiatives



### Town of Fairfax

- Fairfax Towns Emergency Prep Committee

### Town of San Anselmo

- Formalize neighborhood emergency preparedness plan



### Town of Ross

- Organize evacuation drills

### Fire District of Sleepy Hollow

- Support Fire Safe Marin





## General Preparedness: Communication Strategy, Partnership & Outreach

General preparedness starts with awareness, and preparedness is defined as a state of being ready. By partnering with various Marin County organizations and setting collaborative and collective goals, we can ensure our Ross Valley residents are prepared and ready to respond to a disaster.

### Goal

- Increase awareness related to emergency preparedness through consistent branding, clear communication, and messaging
- Partner with Marin County, communities leaders, and towns to develop resident preparedness plans
- Attend regular emergency preparedness meetings and events

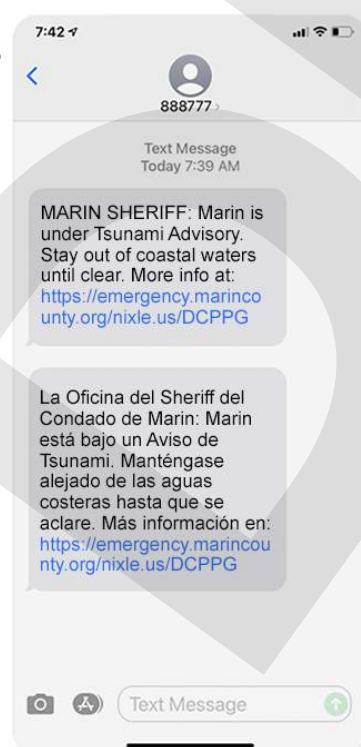


Evacuate immediately due to a vegetation Fire at East side of [some named hill]. Monitor current status at:  
<https://emergency.marincounty.org>

Evacuar inmediatamente debido a un incendio de vegetación en East side of [some named hill]. Vigile el estado actual en:  
<https://emergency.marincounty.org>



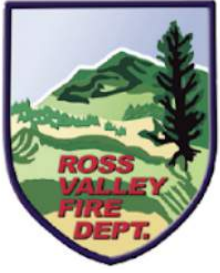
## Objectives & Metrics



Text your Zip Code to  
**888-777**

- Quarterly educational series on preparedness for Ross Valley residents and or "Ask an Expert" series
- Branded educational materials for Ross Valley residences
- Promote all residences to sign up for emergency notifications
  - Alert Marin
  - Nixle
- Promote all households and dwelling units to prepare with Stay Kits and Go Bags
- Distribute educational materials via online or at local events
- Identify how to best prepare Ross Valley residents through inquiry
- Create a web page for Ross Valley Emergency Preparedness
- Attend preparedness meeting





## Website

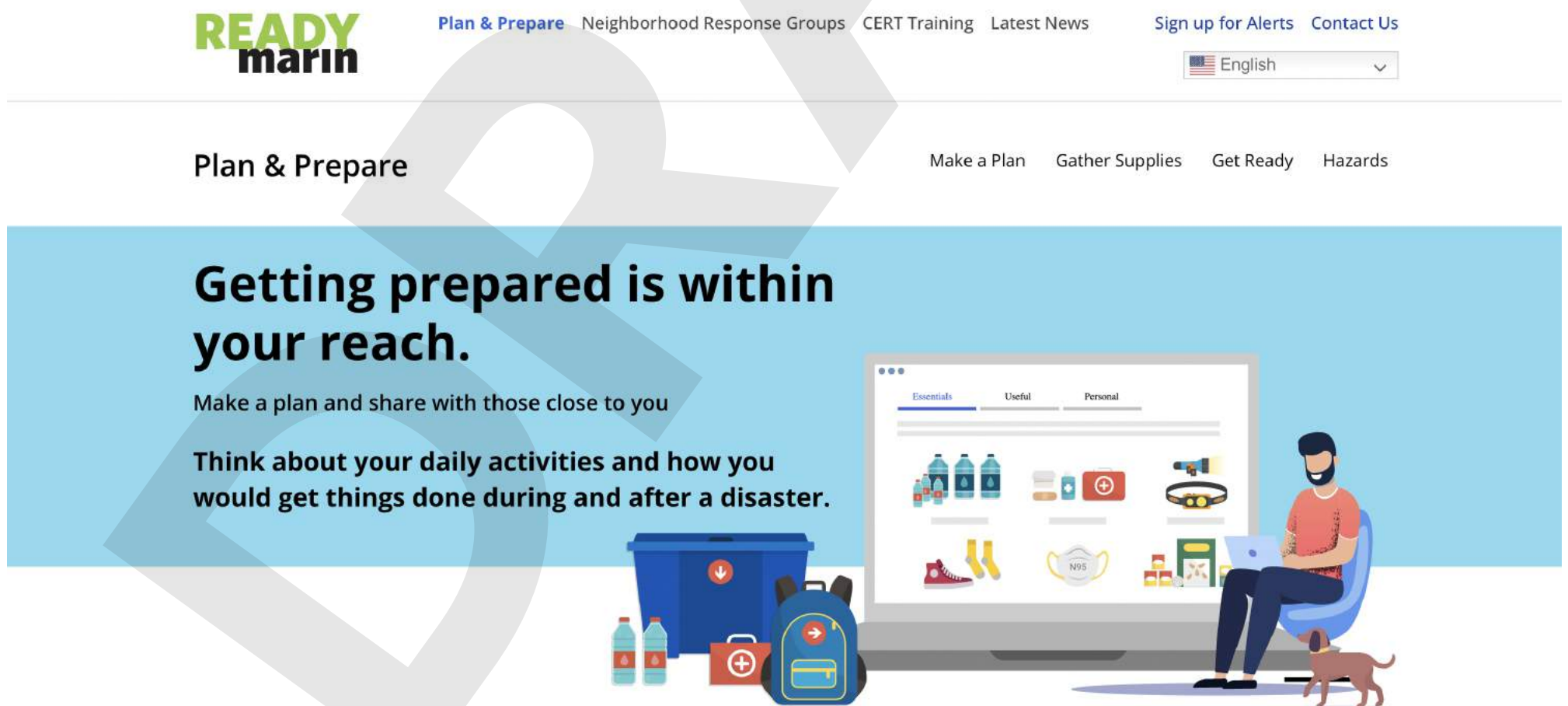
[ReadyMarin.org](https://www.readymarin.org) is Ross Valley's primary preparedness hub. Ready Marin's website offers simple, uncomplicated tools for everyone to become more prepared for emergencies with a mission of providing guidance, training, and resources to keep individuals and families safe during an emergency, whether it requires evacuation or sheltering in place.

## Goal

- Act as Ross Valley's preparedness event hub
- House educational materials and resources
- Capture Ross Valley residents visiting [ReadyMarin.org](https://www.readymarin.org) for future Ross Valley communications

## Objectives & Matrics

- Website calendar for events
- Actively engage Ross Valley residents using multiple forms of outreach
- ReadyMarin will reflect the local emergency preparedness coordinator's contact





## Neighborhood Response Group (NRG)

Neighborhood Response Group (NRG) are simply a collection of neighbors who have joined to work together to help one another before, during, and after a disaster or emergency. Strengthening neighborhood connections builds awareness and resilience. Promote new Firewise Sites within Neighborhood Response Group (NRG).

### Goal

- Support and expand Ross Valley's Neighborhood Response Group or similar functioning group by one per year
- Educate neighborhood communities by providing actionable steps to increase household emergency preparedness plans



### Objectives & Metrics

- Design a Neighborhood Response Group (NRG) welcome packet for new NRGs
- Partner with Neighborhood Response Group leaders to distribute educational materials, emergency preparedness checklist, and local resources
- Maintain Neighborhood Response Group engagement





## Community Emergency Response Teams (CERT):

Community Emergency Response Teams CERTs are trained volunteers with the purpose of filling the gap between an emergency or disaster until professional service workers arrive. In the event of a major disaster, our first responders will be overwhelmed so it's critical residents are prepared to take care of themselves, their neighbors, and their community for 96 hours.



### Goal

- Increase the number of residents with formal CERT and preparedness training
- Engage active CERT members within Neighborhood Response Group (NRG)
- Cross-pollinate Neighborhood Response Group (NRG) communities with CERT communities and Firewise Sites

### Objectives & Metrics

- Utilize volunteer management software to organize CERT members
- Add twenty new or re-certified CERTs within Ross Valley communities
- Partner with Marin Medical Reserve Corps (MMRC) to offer First Aid Disaster Response (FADR) classes in Ross Valley





## Education and Outreach:

In partnership with Fire Safe Marin, Ross Valley's Emergency Preparedness Coordinator and are joining together to launch Wildfire Ready within Ross Valley School District elementary schools.

### Goal

- 5th-grade students throughout Ross Valley schools, their parents, and caregivers will
  - Understand the threat of Wildfire
  - Know how to prepare for wildfire and to reduce risks to themselves and their homes
  - Meet fire professionals who protect Ross Valley
- Program serves as a model for other fire agencies and school districts

### Objectives & Metrics

- Coordinate with Ross Valley School District, public and private, elementary school principals, Parent-Teacher Organization (PTO) leads, firefighters, and teachers annually (September).
- Fire Safe Marin + Ross Valley Emergency Preparedness Coordinator provides Wildfire Preparedness information to parents and caregivers during the Back to School Nights annually (August).
- All 5th-grade teachers in Ross Valley elementary schools will provide self-paced instruction to all 5th-graders on Ready Set Go! Lessons are to be delivered in school throughout a designated week in September.
- A school visit from the on-duty firefighters stationed at RVFD serves as an incentive for implementing the program in classrooms.



**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of: June 8, 2022

To: Board of Directors

From: Jason Webber, Fire Chief  
Kevin Yeager, Deputy Director Fire  
Jeff Zuba, Finance Director

Subject: Approve Adopted Budget for Fiscal Year 2022-2023

---

**RECOMMENDATION:**

That the Board approves Resolution 22-13 a resolution adopting the budget for the Ross Valley Fire Department for the fiscal year commencing July 1, 2022.

**DISCUSSION/ANALYSIS:**

The JPA requires, no later than June 1st of each year that the Executive Officer and the Fire Chief recommend to the Board a budget for the ensuing fiscal year. No later than June 15<sup>th</sup> of each year, the Board shall adopt a budget for the ensuing year.

As part of this year's budget document, we have included summary page for the General Fund and all other funds. These summary pages include revenues, expenditures, as well as beginning and ending fund balances.

At the meeting of May 11, 2022, the Board reviewed and conducting a public hearing on the 2022-2023 Proposed budget presented by staff.

The Board directed staff to proceed to adoption of the Budget. After the Board meeting, staff made an adjustment of \$262,633 to vehicle purchase line of the Vehicle Fund to account for acquisitions planned in FY2022-23, 1 prevention and 2 command vehicles.

**FISCAL IMPACT:**

The total proposed General Fund operating budget for FY 2022-2023 is \$12,688,315 which includes \$12,333,310 for the General Fund and a fund transfer of \$355,006 for the Vehicle/SCBA Fund. The Operating Budget is funded by member contributions of \$2,735,033 from Fairfax, \$2,331,397 from Ross, \$4,757,815 from San Anselmo, and \$1,502,502 from Sleepy Hollow.

Outside revenues are estimated at \$1,361,569. Member contributions increases include: \$232,476 for San Anselmo, \$133,620 for Fairfax, \$73,404 for Sleepy Hollow and \$68,611 for Ross.

The estimated total beginning fund balance for FY 2022-2023 is \$3,844,719 of which \$666,616 is Apparatus Replacement, \$2,812,481 is Unassigned, \$180,877 is Compensated Absences, \$64,745 is Technology, and \$120,000 Breathing Apparatus.

Estimated ending fund balance is \$3,613,263 of which \$435,160 is Apparatus Replacement, \$2,812,481 is Unassigned, \$180,877 is Compensated Absences, \$64,745 is Technology, and \$120,000 Breathing Apparatus.

**Attachments:** FY 2022-23 Budget – Attachment #1  
Resolution 22-11 – Attachment #2

## Ross Valley Fire Department - 2022-2023 Proposed Budget Summary

	2021-2022 Adopted Budget	2021-2022 Revised Budget	2021-2022 Estimated Actual	2022-2023 Proposed Budget	Change
<b>Fund: 01 - GENERAL FUND</b>					
Beginning Fund Balance	3,280,429	2,912,548	2,912,548	3,058,103	
Revenue					
00 - UNDESIGNATED	11,971,290	12,837,363	12,837,363	12,688,316	717,026
Expense					
00 - UNDESIGNATED	10,398,778	11,031,950	11,031,950	10,941,359	542,581
05 - ADMINISTRATION	620,930	620,930	620,930	642,586	21,656
10 - OPERATIONS	579,886	579,886	579,886	626,490	46,604
14 - FACILITIES	273,342	273,342	273,342	281,600	8,258
15 - COMMUNITY RISK REDUCTION	13,400	13,400	13,400	13,802	402
25 - FLEET	172,300	172,300	172,300	182,479	10,179
Total Expense	12,058,636	12,691,808	12,691,808	12,688,316	629,680
Ending Fund Balance	3,193,083	3,058,103	3,058,103	3,058,103	
<b>Fund: 15 - APPARATUS FUND/SCBA</b>					
Beginning Fund Balance	224,292	650,076	650,076	786,616	
Revenue					
00 - UNDESIGNATED	341,252	341,252	341,252	355,006	13,754
Expense					
00 - UNDESIGNATED	154,712	204,712	204,712	586,462	431,750
Ending Fund Balance	410,832	786,616	786,616	555,160	
<b>Beginning Fund Balance - All Funds</b>	<b>3,504,721</b>	<b>3,562,624</b>	<b>3,562,624</b>	<b>3,844,719</b>	
Total Revenue - All Funds	12,312,542	13,178,615	13,178,615	13,043,322	730,780
Total Expense - All Funds	12,213,348	12,896,520	12,896,520	13,274,778	1,061,430
Surplus/(Deficit)	99,194	282,095	282,095	(231,456)	
<b>Ending Fund Balance - All Funds</b>	<b>3,603,915</b>	<b>3,844,719</b>	<b>3,844,719</b>	<b>3,613,263</b>	
<b>Fund Balances</b>					
	2021-2022	2021-2022	2021-2022	2022-2023	
Nonspendable	-	-	-	-	
Compensated Absences	180,877	180,877	180,877	180,877	
Technology	64,745	64,745	64,745	64,745	
Apparatus Replacement	700,076	650,076	666,616	435,160	
Breathing Apparatus	120,000	120,000	120,000	120,000	
Prior Authority OPEB	-	-	-	-	
Unassigned	2,295,136	2,829,021	2,812,481	2,812,481	
<b>Total</b>	<b>3,360,834</b>	<b>3,844,719</b>	<b>3,844,719</b>	<b>3,613,263</b>	



## Ross Valley Fire Department - 2022-2023 Proposed Budget

		2021-2022	2021-2022	2021-2022	2022-2023	
		Adopted	Revised	Estimated	Proposed	Change
		Budget	Budget	Actual	Budget	
<b>Fund: 01 - GENERAL FUND</b>						
<b>Revenue</b>						
<b>Department: 00 - UNDESIGNATED</b>						
01.00.47501.00	FAIRFAX	2,149,921	2,149,921	2,149,921	2,241,698	91,777
01.00.47502.00	ROSS	2,183,012	2,183,012	2,183,012	2,248,433	65,421
01.00.47503.00	SAN ANSELMO	3,739,735	3,739,735	3,739,735	3,899,400	159,665
01.00.47504.00	SLEEPY HOLLOW	1,181,073	1,181,073	1,181,073	1,231,491	50,418
01.00.47507.00	PRIOR AUTHORITY RETIREE HEALTH	97,552	97,552	97,552	48,856	(48,696)
01.00.47508.00	PRIOR AUTHORITY MERA BOND	-	-	-	-	-
01.00.47510.00	PRIOR AUTHORITY RETIREMENT	1,125,991	1,125,991	1,125,991	1,301,864	175,873
01.00.49504.00	RVPA REIMBURSEMENT MEDIC PROGRAM	265,886	265,886	265,886	287,558	21,672
01.00.49501.00	COUNTY OF MARIN	230,732	235,783	235,783	242,856	12,124
01.00.49502.00	OES REIMBURSEMENT OUT OF COUNTY	-	766,233	766,233	-	-
01.00.49506.00	RVPA RENTAL	31,828	31,828	31,828	32,624	796
01.00.49507.00	LAIF INTEREST	5,000	5,000	5,000	5,000	-
01.00.49509.00	RVPA EMS TRAINING/SUPPLY REIMB.	47,290	47,290	47,290	47,290	-
01.00.49510.00	PLAN CHECKING FEES	250,000	250,000	250,000	265,000	15,000
01.00.49511.00	RE-SALE INSPECTION FEES	50,000	50,000	50,000	50,000	-
01.00.49512.00	MISCELLANEOUS INCOME	2,500	2,500	2,500	10,000	7,500
01.00.49513.00	WORKERS COMP REIMBURSEMENT	-	94,789	94,789	-	-
01.00.49519.00	FEMA GRANT REIMBURSEMENT	-	-	-	-	-
01.00.49517.00	DISASTER COORDINATOR REIMBURSEMENT	79,088	79,088	79,088	86,671	7,583
01.00.49518.00	DEFENSIBLE SPACE LEAD REIMBURSEMENT	108,630	108,630	108,630	250,970	142,340
01.00.49519.00	FEMA MUTUAL AID REIMBURSEMENT	-	-	-	-	-
01.00.49523.00	APPARATUS REPLACEMENT	341,352	341,352	341,352	355,006	13,654
01.00.49524.00	TECHNOLOGY FEES	21,700	21,700	21,700	23,600	1,900
01.00.49525.00	TRAINING REIMBURSEMENT	-	-	-	-	-
01.00.49526.18	STATION MAINT REVENUE #18	15,000	15,000	15,000	15,000	-
01.00.49526.19	STATION MAINT REVENUE #19	15,000	15,000	15,000	15,000	-
01.00.49526.20	STATION MAINT REVENUE #20	15,000	15,000	15,000	15,000	-
01.00.49526.21	STATION MAINT REVENUE #21	15,000	15,000	15,000	15,000	-
01.00.49527.00	MWPA Defensible Space	-	-	-	-	-
01.00.49528.00	MWPA Local Funds	-	-	-	-	-
<b>Total Revenue</b>		<b>11,971,290</b>	<b>12,837,363</b>	<b>12,837,363</b>	<b>12,688,316</b>	<b>717,026</b>
<b>Expense</b>						
<b>Department: 00 - UNDESIGNATED</b>						
01.00.60000.00	REGULAR SALARIES	4,407,281	4,407,281	4,407,281	4,613,398	206,117
01.00.60010.00	TEMPORARY HIRE	16,391	16,391	16,391	16,883	492
01.00.60020.00	MINIMUM STAFFING	743,054	918,054	918,054	765,346	22,292
01.00.60021.00	HOURLY OVERTIME	90,697	90,697	90,697	93,418	2,721
01.00.60024.00	SHIFT DIFFERENTIAL OT	21,855	21,855	21,855	22,511	656
01.00.60025.00	OT OES RESPONSE	-	458,172	458,172	-	-
01.00.60026.00	OT TRAINING	55,620	55,620	55,620	62,520	6,900
01.00.60027.00	HOLIDAY	205,313	205,313	205,313	207,632	2,319
01.00.60028.00	PARAMEDIC TRAINING OVERTIME	23,340	23,340	23,340	24,040	700
01.00.60029.00	FLSA O/T	100,219	100,219	100,219	101,395	1,176
01.00.60030.00	S/L BUY BACK	4,000	4,000	4,000	4,000	-
01.00.60035.00	RETIRED S/L COMPENSATION	50,000	50,000	50,000	50,000	-
01.00.60039.00	EXECUTIVE OFFICER	3,600	3,600	3,600	3,600	-
01.00.60040.00	BOARD MEMBER STIPEND	8,000	8,000	8,000	8,000	-
01.00.60100.00	RETIREMENT	2,078,948	2,078,948	2,078,948	2,348,762	269,814
01.00.60200.00	CAFETERIA HEALTH PLAN	858,548	858,548	858,548	896,975	38,427
01.00.60210.00	RETIREE HEALTH SAVINGS MATCH	27,529	27,529	27,529	27,804	275
01.00.60215.00	WORKERS' COMPENSATION INSURANCE	402,922	402,922	402,922	486,023	83,101
01.00.60220.00	PAYROLL TAXES	86,698	86,698	86,698	90,299	3,601

## Ross Valley Fire Department - 2022-2023 Proposed Budget

		2021-2022	2021-2022	2021-2022	2022-2023	
		Adopted	Revised	Estimated	Proposed	Change
		Budget	Budget	Actual	Budget	
01.00.60221.00	HOUSING ALLOWANCE	45,600	45,600	45,600	45,600	-
01.00.60223.00	UNIFORM REIMBURSEMENT	25,200	25,200	25,200	25,200	-
01.00.60225.00	EDUCATION REIMBURSEMENT	109,315	109,315	109,315	110,727	1,412
01.00.60231.00	RETIREES' HEALTH INSURANCE	648,838	648,838	648,838	536,878	(111,960)
01.00.61115.00	LIABILITY INSURANCE	29,458	29,458	29,458	30,342	884
01.00.62999.00	CONTINGENCY	15,000	15,000	15,000	15,000	-
01.00.67099.00	TRANSFERS OUT - APPARATUS	341,352	341,352	341,352	355,006	13,654
<b>Total Undesignated</b>		<b>10,398,778</b>	<b>11,031,950</b>	<b>11,031,950</b>	<b>10,941,359</b>	<b>542,581</b>
<b>Department: 05 - ADMINISTRATION</b>						
01.05.61103.00	AUDIT & BOOKKEEPING SERVICES	30,705	30,705	30,705	31,626	921
01.05.61105.00	OTHER CONTRACT SERVICES	55,900	55,900	55,900	62,600	6,700
01.05.61106.00	CONTRACT SERVICES - MCFD	327,818	327,818	327,818	332,653	4,835
01.05.61107.00	ATTORNEY/LEGAL FEES	10,610	10,610	10,610	10,928	318
01.05.61112.00	PERS ADMINISTRATIVE FEE	2,900	2,900	2,900	2,900	-
01.05.61120.00	CONTRACT SERVICES-SAN ANSELMO	87,447	87,447	87,447	90,070	2,623
01.05.61121.00	COMPUTER SOFTWARE/SUPPORT	32,750	32,750	32,750	35,075	2,325
01.05.61122.00	WEB PAGE DESIGN AND MAINTENANCE	8,200	8,200	8,200	8,446	246
01.05.61127.00	HEALTH AND WELLNESS	25,000	25,000	25,000	27,500	2,500
01.05.61129.00	HIRING EXPENSES	12,000	12,000	12,000	12,360	360
01.05.61300.00	PUBLICATIONS AND DUES	9,300	9,300	9,300	9,579	279
01.05.62000.00	OFFICE SUPPLIES	4,500	4,500	4,500	4,635	135
01.05.62003.00	POSTAGE	1,050	1,050	1,050	1,082	32
01.05.62200.00	GENERAL DEPARTMENT SUPPLIES	12,750	12,750	12,750	13,132	382
<b>Total Administration</b>		<b>620,930</b>	<b>620,930</b>	<b>620,930</b>	<b>642,586</b>	<b>21,656</b>
<b>Department: 10 - OPERATIONS</b>						
01.10.60060.01	VOLUNTEER SHIFT PAY/DRILLS	17,000	17,000	17,000	17,510	510
01.10.60064.01	VOLUNTEER LENGTH OF SERVICE	4,100	4,100	4,100	4,223	123
01.10.60065.02	EXPLORER POST	9,000	9,000	9,000	9,270	270
01.10.60220.01	PAYROLL TAXES	1,301	1,301	1,301	1,340	39
01.10.61000.00	TRAINING AND EDUCATION	40,000	40,000	40,000	42,000	2,000
01.10.61100.00	DISPATCH	218,052	218,052	218,052	224,594	6,542
01.10.61101.00	RADIO REPAIR	5,000	5,000	5,000	5,150	150
01.10.61102.00	HAZARDOUS MATERIAL REMOVAL	1,000	1,000	1,000	1,030	30
01.10.61108.00	HAZARDOUS MATERIAL CONTRACT	4,200	4,200	4,200	4,326	126
01.10.61110.00	MERA OPERATING EXPENSE	105,313	105,313	105,313	107,339	2,026
01.10.61402.00	HYDRANT MAINTENANCE	-	-	-	-	-
01.10.61410.00	EQUIPMENT MAINTENANCE	11,400	11,400	11,400	11,900	500
01.10.61901.00	DISASTER COORDINATION	-	-	-	-	-
01.10.62203.00	EMERGENCY RESPONSE SUPPLIES	4,220	4,220	4,220	4,347	127
01.10.62204.00	PARAMEDIC RESPONSE SUPPLIES	32,500	32,500	32,500	38,500	6,000
01.10.62205.00	EMERGENCY MEDICAL SUPPLIES	-	-	-	-	-
01.10.62210.00	BREATHING APPARATUS	6,400	6,400	6,400	6,900	500
01.10.62211.00	BREATHING APPARATUS-CONTRACT	7,100	7,100	7,100	7,313	213
01.10.62213.00	PROTECTIVE CLOTHING	24,900	24,900	24,900	39,196	14,296
01.10.63131.00	EQUIPMENT	30,000	30,000	30,000	40,000	10,000
01.10.63140.00	HYDRANTS	21,000	21,000	21,000	23,122	2,122
01.10.63150.00	COMMUNICATIONS EQUIPMENT	21,000	21,000	21,000	21,630	630
01.10.63160.00	TURNOUTS	16,400	16,400	16,400	16,800	400
01.10.63165.00	GRANT EXPENSE - VFA EQUIPMENT	-	-	-	-	-
01.10.64401.00	MERA BOND PAYMENT PRIOR AUTHORITY	-	-	-	-	-
<b>Total Operations</b>		<b>579,886</b>	<b>579,886</b>	<b>579,886</b>	<b>626,490</b>	<b>46,604</b>

**Department: 14 - FACILITIES**

## Ross Valley Fire Department - 2022-2023 Proposed Budget

		2021-2022	2021-2022	2021-2022	2022-2023	
		Adopted	Revised	Estimated	Proposed	Change
		Budget	Budget	Actual	Budget	
01.14.61500.00	BUILDING MAINTENANCE AND LANDSCAPING	16,500	16,500	16,500	17,500	1,000
01.14.61500.18	BUILDING MAINTENANCE STATION 18	15,000	15,000	15,000	15,000	-
01.14.61500.19	BUILDING MAINTENANCE STATION 19	15,000	15,000	15,000	15,000	-
01.14.61500.20	BUILDING MAINTENANCE STATION 20	15,000	15,000	15,000	15,000	-
01.14.61500.21	BUILDING MAINTENANCE STATION 21	15,000	15,000	15,000	15,000	-
01.14.61702.00	GAS AND ELECTRIC	44,000	44,000	44,000	45,500	1,500
01.14.61703.00	WATER	7,910	7,910	7,910	8,610	700
01.14.61704.00	SEWER	2,700	2,700	2,700	2,781	81
01.14.61705.00	TELEPHONE	77,532	77,532	77,532	79,858	2,326
01.14.62206.00	JANITORIAL MAINTENANCE SUPPLIES	10,000	10,000	10,000	10,000	-
01.14.62501.00	FURNISHINGS	8,000	8,000	8,000	6,000	(2,000)
01.14.63040.00	APPLIANCES	5,000	5,000	5,000	5,000	-
01.14.63041.00	OFFICE EQUIPMENT	10,000	10,000	10,000	10,000	-
01.14.63042.00	EXERCISE EQUIPMENT	10,000	10,000	10,000	14,000	4,000
01.14.63044.00	TECHNOLOGY PURCHASES	21,700	21,700	21,700	22,351	651
<b>Total Facilities</b>		<b>273,342</b>	<b>273,342</b>	<b>273,342</b>	<b>281,600</b>	<b>8,258</b>
<b>Department: 15 - COMMUNITY RISK REDUCTION</b>						
01.15.60220.00	PAYROLL TAXES	-	-	-	-	-
01.15.61131.00	FIRE PREVENTION	4,600	4,600	4,600	4,738	138
01.15.62220.00	COMMUNITY EDUCATION & PREP.	8,800	8,800	8,800	9,064	264
01.15.61901.00	DISASTER COORDINATION	-	-	-	-	-
01.15.61902.00	MWPA Defensible Space	-	-	-	-	-
01.15.61903.00	MWPA Local Funds	-	-	-	-	-
<b>Total Community Risk Reduction</b>		<b>13,400</b>	<b>13,400</b>	<b>13,400</b>	<b>13,802</b>	<b>402</b>
<b>Department: 25 - FLEET</b>						
01.25.61411.00	BURN TRAILER MAINTENANCE	9,300	9,300	9,300	9,579	279
01.25.61600.00	REPAIRS VEHICLE	110,000	110,000	110,000	113,300	3,300
01.25.61601.00	VEHICLE LEASE	-	-	-	-	-
01.25.62988.00	FUEL	40,500	40,500	40,500	44,000	3,500
01.25.62989.00	PARTS VEHICLE	12,500	12,500	12,500	15,600	3,100
<b>Total Fleet</b>		<b>172,300</b>	<b>172,300</b>	<b>172,300</b>	<b>182,479</b>	<b>10,179</b>
<b>Total Expenses</b>		<b>12,058,636</b>	<b>12,691,808</b>	<b>12,691,808</b>	<b>12,688,316</b>	<b>629,680</b>
<b>Fund: 15 - VEHICLE FUND / SCBA</b>						
<b>Revenue</b>						
<b>Department: 00 - UNDESIGNATED</b>						
15.00.49512.00	PROCEED OF SALES	-	-	-	-	-
15.00.51999.00	TRANSFERS IN	341,252	341,252	341,252	355,006	13,754
<b>Total Revenue</b>		<b>341,252</b>	<b>341,252</b>	<b>341,252</b>	<b>355,006</b>	<b>13,754</b>
<b>Expense</b>						
<b>Department: 00 - UNDESIGNATED</b>						
15.00.63154.00	VEHICLE PURCHASE	-	50,000	50,000	262,633	262,633
15.00.64010.00	FIRE ENGINE LEASE PAYMENT - PRINCIPAL	141,583	141,583	141,583	297,797	156,214
15.00.64110.00	FIRE ENGINE LEASE PAYMENT - INTEREST	13,129	13,129	13,129	26,032	12,903
<b>Total Expenses</b>		<b>154,712</b>	<b>204,712</b>	<b>204,712</b>	<b>586,462</b>	<b>431,750</b>



**ROSS VALLEY FIRE DEPARTMENT**  
**2022-2023**

**Fire Service Cost by Agency**

	<b>San Anselmo</b>	<b>Fairfax</b>	<b>Sleepy Hollow</b>	<b>Ross</b>	<b>Total</b>
Base Contribution	3,899,400	2,241,698	1,231,491	2,248,433	9,621,021
Prior Authority OPEB Credit					-
Sub Total Base Contribution	3,899,400	2,241,698	1,231,491	2,248,433	9,621,021
Retirement Unfunded Liability	688,686	395,767	217,411		1,301,864
Vehicle Replacement Fund	143,884	82,716	45,441	82,965	355,006
OPEB Prior Liability	25,845	14,852	8,159		48,856
MERA Bond					-
Sub Total	4,757,815	2,735,033	1,502,502	2,331,397	11,326,747
<b>Total</b>	<b>4,757,815</b>	<b>2,735,033</b>	<b>1,502,502</b>	<b>2,331,397</b>	<b>11,326,747</b>
2021-2022 contribution	<b>4,525,339</b>	<b>2,601,413</b>	<b>1,429,098</b>	<b>2,262,786</b>	<b>10,818,636</b>
<b>Change</b>	<b>232,476</b>	<b>133,620</b>	<b>73,404</b>	<b>68,611</b>	<b>508,111</b>
	5.14%	5.14%	5.14%	3.03%	

**ROSS VALLEY FIRE DEPARTMENT**

**RESOLUTION 22-11**

**A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT BOARD OF DIRECTORS ADOPTING THE BUDGET FOR THE ROSS VALLEY FIRE DEPARTMENT FOR THE FISCAL YEAR COMMENCING JULY 1, 2022**

BE IT RESOLVED that the budget of the Ross Valley Fire Department for the fiscal year commencing July 1, 2022, is hereby adopted and consisting of the following appropriations:

**General Fund budget includes the following:**

**Est. Beginning Fund Balance:                    \$3,178,103**

**Revenues:**

Town of Fairfax	\$2,735,033
Town of Ross	\$2,331,397
Town of San Anselmo	\$4,757,815
Sleepy Hollow FPD	\$1,502,502
Outside Sources	\$1,361,569
<b>Total:</b>	<b>\$12,688,316</b>

**Expenditures:**

Salaries and Benefits	\$10,587,156
Services and Supplies	\$1,253,922
Capital Outlay	\$152,903
Contingency	\$15,000
Debt Payment	\$323,829
Transfer Out	\$355,506
<b>Total:</b>	<b>\$12,688,316</b>

**Est. Ending Fund Balances:**

Assigned	
Compensated Absences	\$180,877

Restricted	
Technology	\$64,745
Unassigned	\$2,812,481

**Vehicle /SCBA Fund**

<b>Est. Beginning Fund Balance</b>	\$786,616
<b>Transfer – in: General Fund</b>	\$355,006
<b>Expenditures:</b>	\$586,462
<b>Est. Ending Fund Balance:</b>	<u>\$555,160</u>
Apparatus Replacement	\$435,160
Breathing Apparatus	\$120,000

I hereby certify that the foregoing resolution was passed and adopted by the Ross Valley Fire Department Board of Directors on the 8<sup>th</sup> day of June 2022 by the following vote, to wit:

Ayes:

Noes:

Absent:

Abstain:

---

Beach Kuhl, President

Attest:

---

Mariana Gonzalez, Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the Meeting of June 8, 2022

To: Board of Directors

From: Jason Weber, Fire Chief

**Subject:** Receive Report and Direct Staff regarding ongoing funding source(s) related to the FEMA SAFER Grant

---

**RECOMMENDATION**

Staff recommends that the Board receives the report and directs staff regarding ongoing funding for additional personnel if the FEMA SAFER grant is awarded and ultimately accepted by your Board.

**BACKGROUND**

The purpose of the SAFER Grant Program is to provide funding directly to fire departments to assist with increasing the number of firefighters to help communities meet industry minimum standards, attain 24-hour staffing to provide adequate protection from fire and fire-related hazards and fulfill traditional missions of fire departments.

To achieve this purpose, the SAFER Grant Program is a competitive, discretionary grant program that provides federal financial assistance to help fire departments hire new firefighters or change the status of part-time or paid-on-call firefighters to full-time firefighters. The goal is to improve fire department staffing levels to ensure that an adequate number of personnel respond and safely perform at incident scenes and provide protection from fire and fire-related hazards within communities.

*The grant is a three-year term* to assist fire departments by paying a portion of the salaries and benefits of the SAFER-funded positions. Only the salary and associated benefits (actual payroll expenses) for the SAFER-funded positions are eligible. Costs are reimbursable only if they are included in the standard salary and benefits package available to all operational firefighter positions and are contractually obligated. In addition, only the salary and benefit costs for regularly scheduled and contracted operational shift hours are eligible for reimbursement (no unplanned overtime) with SAFER Grant Program funding.

The federal portion of grant funds for years one, two, and three is based on the usual annual cost of a first-year (i.e., entry-level) firefighter in the department when the grant application was submitted. "Usual annual costs" includes the base salary (excluding non-FLSA overtime) and the standard benefits package (including the average health cost, dental, vision, FICA, life insurance, retirement/pension, etc.) offered by fire departments in the first year (i.e., entry-level) firefighters.

Historically, the amount of Federal funding provided to a recipient for hiring a firefighter in any fiscal year was as follows:

- In the first and second years of the grant, up to 75% of the usual annual cost of a first-year firefighter employed by that department when the grant application was submitted; and
- In the third year of the grant, up to 35% percent of the usual annual cost of a first-year firefighter employed by that department when the grant application was submitted.

In cases of demonstrated economic hardship, and upon the recipient's request, the Federal Emergency Management Agency (FEMA) Administrator may waive or reduce the cost-share, position cost limit, minimum budget, or supplanting requirements. The SAFER Grant Program Hiring of Firefighters Activity grant recipients may apply for the available waivers.

*The 2021 SAFER Grant program has waived all matching funds for the entire three-year period.* SAFER Grant Program award recipients are under no obligation to retain the SAFER Grant Program-funded positions after the conclusion of the performance period.

## **DISCUSSION**

Your Board has expressed interest in the FEMA SAFER grant and directed staff to apply. A major consideration surrounding this grant is the ongoing funding after the three-year term of the grant.

As part of the Ross Fire Station decision, your Board has established a Labor-Management Sub-Committee to explore options and opportunities surrounding staffing and deployment and challenges and issues of budget and fiscal impacts.

Given the February 4, 2022 deadline, staff is asking for direction regarding applying for this grant cycle. Considerations associated with the decision to pursue the grant opportunity would need to be discussed in depth at a future RVFD Board meeting.

Some of these considerations are, but are not limited to:

- Financial and operational impacts with sustaining the additional staffing after the 36-month grant period.
- Approximate annual costs are \$625,000 with associated annual increases in personnel costs, including pension and other benefits.
- Onetime costs of approximately \$30,000 for PPE and other new employee costs.
- Depending on staffing decisions, overtime and uncovered costs beyond the grant's funds.
- Enhancement of service levels
- Apportionment of costs by member agency

During the grant period of performance, recipients of the FY 2021 SAFER Grant Program Hiring of Firefighters Activity are required to maintain the level of budgeted (filled and vacant positions) operational staffing that existed at the time of application to fill and retain the SAFER Grant Program-funded positions. Currently, RVFD has 30 budgeted operational positions; this grant would increase that to 33.

At the Labor-Management Sub-Committee meeting in April of this year, staff was asked to bring the discussion to the entire Board for consideration before any award notice from FEMA.

Staff is looking for direction from your Board on preparing options surrounding cost apportionment of the onetime and non-grant funded costs during the three-year award and the higher costs associated with the positions after the three-year grant (approx. January 1, 2026).

Multiple factors influence and ultimately complicate this discussion; those include:

- Recent decision to close Station 18 and shift personnel to the San Anselmo and Fairfax Fire Stations in July 2025.
- Member agencies' current and future financial positions, including existing public safety taxes in Ross (expires XXXX of 20XX) and Fairfax (expires XXXX of 20XX), as well as proposed extension and increase of sales tax in San Anselmo (November 2022).
- Current open contract negotiations with the Firefighters and Battalion Chiefs
- The transition from the shared services agreement with Marin County Fire Department to a new leadership/governance model is being studied over the next six months.

Based on the uncertainty outlined above, much of which is outside the direct influence of this Board, staff is recommending your Board take this opportunity to put forward questions, provide feedback to staff, and ultimately, any desired options for staff to research and return to your Board, after notice from FEMA regarding the grant status. Upon award notice from FEMA, your Board will have 30 days to accept or decline the grant. We anticipate awards notices will start early this summer.

**FISCAL IMPACT:**

There are no associated fiscal impacts with this report. However, future fiscal impacts would be significant and considered by your Board at a future meeting.

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting on June 8, 2022

To: Board of Directors

From: Jason Weber, Fire Chief

Subject: Receive Presentation on RVFD Governance & Leadership High-Level Overview of Potential Options.

---

**RECOMMENDATION:**

Staff recommends the Board receive a high level overview of governance and leadership options outlined in the request for proposals surrounding future opportunities for RVFD.

**HISTORY & BACKGROUND:**

The Ross Valley Fire Department is a consolidated department protecting lives, property, and the environments of Ross, San Anselmo, Sleepy Hollow, and Fairfax. Ross Valley fire departments trace their history to the early 1900s, with the formation of small volunteer fire departments in the newly formed towns of Ross, San Anselmo, and Fairfax. Built near the wildfire-prone slopes of Mount Tamalpais, these communities were and continue to be acutely aware of the risk of fire.

In 1982, the Fairfax Fire Department and the San Anselmo Fire Department joined forces and became known as the Ross Valley Fire Service. At the time, Sleepy Hollow was receiving fire protection from the Town of San Anselmo through a service contract, and Sleepy Hollow chose not to become a member of the joint powers authority (JPA) while maintaining a non-voting seat on the Board. Then, in 2010, the JPA was expanded to make Sleepy Hollow a full member of the JPA, ending its contract for service with the Town of San Anselmo. With the expansion of the JPA, the name was changed to the Ross Valley Fire Department. And in 2012, Ross Valley Fire Department's Board of Directors voted to consolidate fire services with the Town of Ross, incorporating the Town of Ross Fire Station 18 into the Ross Valley Fire Department. In 2022 the RVFD Member Agencies elected to close Ross Station 18 in 2025, shifting personnel West to other stations. The current aggregate population of the Department's service area is estimated to be 24,785.

**Current Governance:**

The Ross Valley Fire Department is governed by an eight-member board that is comprised of two designees from each of the four participating agencies. The Town Councils of Fairfax, San Anselmo, Ross, and the Board of Directors of the Sleepy Hollow Fire Protection District annually designate two voting members to sit on the RVFD Board. With these internal appointments being the status quo, there are no term limits levied upon any of the board members.

The RVFD Board of Directors oversees policy adoption, adopting an annual budget, and setting fees for services, among other things. Any change in the member agency's cost-sharing percentage, any revision of the adopted budget that increases the annual member's contribution, any change to fire station service levels, or approval of any single expenditure over three percent of the adopted operating budget requires a unanimous vote of the full Board

### **Current Administration**

RVFD receives administrative oversight from an Executive Officer. The Executive position is appointed by the Town managers of Fairfax, San Anselmo, and Ross. The Board of Directors appoints a Fire Chief for operational oversight. The Fire Chief reports to the Board through the Executive Officer. The current Fire Chief is the Marin County Fire Chief, whose services are currently rendered through a memorandum of understanding (MOU) with the Marin County Fire Department (MCFD). The MOU also provides the Department with the services (when necessary) of the Deputy Chief-Operations, Deputy Director of Fire, Fire Marshal, Battalion Chief-Wildfire Protection, Battalion Chief-Training, Battalion Chief-EMS, Administrative Services Manager, Administrative Services Associate, and other MCFD staff as determined necessary by the MCFD. Under this shared services agreement, RVFD pays 30% of the total cost of the Fire Chief's services to the MCFD, as well as varying lesser percentages for the other previously mentioned positions of service.

Other services provided to RVFD by MCFD include providing management and oversight for financial services and administration, managing human resource functions, providing management and general oversight of the Department's community risk reduction programs, providing management and general oversight of the Department's Emergency Medical Services (EMS) program, and providing general coordination of the Department's training program. The current staffing level is 33 Full-Time Equivalent (FTE) employees.

### **LAFCO Influence and Responsibility**

In 1997, the State Legislature convened a special commission to study and make recommendations to address California's rapidly accelerating growth. The Commission on Local Governance for the 21st Century focused energies on ways to empower the already existing Local Agency Formation Commissions ("LAFCO") in California's counties. The Commission's final report, *Growth within Bounds*, recommended various changes to local land use laws and LAFCO statutes. In addition, the report made several key observations, one of which stated:



Among the most fundamental purposes of LAFCO iterated in GC §56001, §56300, and §56301 are to "encourage orderly growth", provide "... planned, well-ordered, efficient urban development patterns..." and "...advantageously provide for the present and future needs of each county and its communities. [p.98]

These goals became the foundation of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 ("the CKH Act"), effective January 1, 2001.

An important responsibility of LAFCOs is to determine the sphere of influence of agencies under their jurisdiction. "Sphere of influence" is defined in state law as "a plan for the probable physical boundaries and service area of a local agency, as determined by the commission." The law states:

In order to carry out its purposes and responsibilities for planning and shaping the logical and orderly development and coordination of local governmental agencies subject to the jurisdiction of the Commission to advantageously provide for the present and future needs of the county and its communities, the Commission shall develop and determine the sphere of influence of each city and each special District...within the county and enact policies designed to promote the logical and orderly development of areas within the sphere.

LAFCOs are directed to, as necessary, review and update agencies' spheres of influence every five (5) years. To prepare and update spheres, the law directs LAFCO to conduct Municipal Service Reviews studies. The goal of the Review, or MSR, is to analyze the community's needs, the adequacy of the service or services provided and those projected to be provided as well as the needs and deficiencies, determine the financial ability to provide the service, and explore possibilities for shared facilities and services. The Commission must prepare a statement of determinations for such factors.

One of the roles of LAFCO under these provisions is to examine the benefits or drawbacks of consolidation or reorganization of service providers. Any change in governance, boundaries, or other items within the scope of LAFCO will need to be reviewed and potentially approved by LAFCO.

### **Independent Fire District vs. Dependent Fire District**

About two-thirds of the state's special districts (35%) are independent districts. Independent districts have their own separate boards of directors elected by the districts' own voters. Independent districts also include districts where the appointed boards of directors serve for fixed terms. The Cemetery Districts are independent districts with this governance structure. Special districts' governing boards can vary with the size and nature of the District. Most districts have five-member governing boards. Other governing boards vary from three to 11 members. The Metropolitan Water District of Southern California, which has 37 board members, is unique.

Dependent Districts (65%) are governed by other existing legislative bodies (either a city council or a county board of supervisors). All County Service Areas, for example, are

dependent districts because their county boards of supervisors govern them. The Yucca Valley Recreation and Park District are governed by the San Bernardino County Board of Supervisors, making it a dependent district. The Oceanside Small Craft Harbor District is another dependent district that the Oceanside City Council runs. A community's registered voters usually choose an independent district's Board of directors. But in some water districts, political power rests with the local landowners. Where the districts' services primarily benefit landowners' land and not people, the courts have upheld the use of these landowner-voter districts. Larger independent districts often have a professional manager to assist the board members, similar to a city manager or a county administrator. The governing boards adopt broad policies that the general managers carry out. Different types of independent special districts include library districts, resource conservation districts, and memorial districts.

These three distinctions about special districts are certainly not mutually exclusive. For example, it is possible to have an independent, multifunction, enterprise special district, such as the Whispering Palms Community Service District in San Diego County. The District is independent because the local voters elect their own Board of directors; it's multifunction because the District provides sewers, street lighting, and road maintenance; and its enterprise because local officials charge their customers for the sewer services. Conversely, County Service Area # 19 in Marin County is a dependent, single function, non-enterprise District. The CSA is dependent because the Marin County Board of Supervisors governs it; it's a single function because it delivers only one service, and its non-enterprise because that sole service is fire protection.

### **Valley Wide Fire Agency Option(s)**

#### **JPA**

A joint powers agency (JPA) consists of two or more public agencies that jointly exercise any power common to both through a Joint Powers Agreement (JPA) or contract. The agreement may set up a governing board composed of representatives of the contracting agencies and defines the JPA's governance and functions. This is the model used to share fire protection responsibilities among the four-member agencies of the RVFD.

#### **Shared Services**

This can be a multitude of sharing options usually accomplished through a memorandum of understanding (MOU). For example, this is the mechanism used with the Marin County Fire Department for "Fire Chief" services. Other local examples include the shared services between Southern Marin Fire District and the City of Mill Valley or the City of San Rafael Fire Department and Marinwood CSD.

#### **Contract for Services**

A Contract for Services is a contract between two or more parties agreeing to the performance of an express task or service. Much like a contract for the sale of goods, a contract for services specifies the service to be performed and sets an agreeable standard of completion for these services. In the case of Fire Protection, an agency could "contract" with another agency to provide said services. Typically, this includes the transfer of employees and administrative and fiscal services. The agency contracting often retains

ownership of facilities and other capital assets. An example of a contract for services was the long-time contract between Sleepy Hollow Fire Protection District and the Town of San Anselmo for fire protection services before full membership in the JPA in 2010. Sleepy Hollow remained an independent agency with fire protection responsibilities contracted with the Town for those services.

### **Standalone Fire Chief**

This has been the historical model at Ross Valley Fire Department before the MOU with the Marin County Fire Department. The RVFD would hire a Fire Chief to manage the day-to-day functions of the Fire Department, including operations, administration & finance. The Fire Chief is appointed by the RVFD Board of Directors and works with the Executive Officer and Management Committee to lead and manage the Fire Department. Often these positions serve at will and have a contract with the agency outlining compensation and other employment benefits.

### **FISCAL IMPACT:**

There is no fiscal impact associated with this informational item.

### **References/Background Information:**

- [LAFCO MSR Upper Ross Valley](#)
- [Citygate Standards of Coverage Assessment](#)
- [MOU Between the County of Marin Fire Department and the Ross Valley Fire Department](#)

Fire + Paramedics

God Bless  
you



Sends  
Love  
Thank you

Thank you  
For keeping me  
Each of you are  
Super kind & Best

So appreciation  
of expertise  
& beg you Big  
wonderful hearts  
You are so  
Love  
& appreciate  
God bless each  
one of you  
You are Top Dogs  
& Best of America

Y190724

Dear Fire + Paramedics  
& EMTs

Thank you each  
God protect you  
Will keep you my prayers  
You are top of mankind  
Love & thankful now

57 4/25/22

Elizabeth  
Olga

Rich, Rachel <sup>and</sup> Miranda,

Thank you for all the information that you gave out last night at the 1<sup>st</sup> NRB for Holstein - The Hamada.

I was so pleased to see so many neighbors and I look forward to being an active neighbor.

→

4/18

Thanks again.

All the best  
from Radine  
